



From: Principal & Secretary

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Dhaniakhali, Hooghly, 712302

Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976

Recognised Under UGC 2F&12B

WB Govt. Aided

Affiliated to The University of Burdwan

3RD CYCLE NAAC ACCREDITATION PROCESS-2024

CRITERION:4 – Infrastructural and Learning Resources

Key Indicator: 4.3 - IT Infrastructure

Metric 4.3.2 : Student – Computer ratio

- Extracts stock register



[DR SANDIP KUMAR BASAK]
Principal, Sarat Centenary College
Principal & Secretary,
Sarat Centenary College
P.O.- Dhaniakhali, Dist.- Hooghly

Name of the Article Issue of Computers to Different Departments/Sections

Date	PARTICULARS	No.	ARTICLES RECEIVED			ARTICLES ISSUED			Balance in Stock	REMARKS
			Quantity	Rate	Amount	Quantity	Rate	Amount		
	Computer Distribution List from office Department wise on 30.06.2028 (previous stock)									
	Opening stock as on 30.06.2018									
	1) Office → Desktop	9								
	2) Library → Desktop	7								
	3) IQAC → Desktop	3								
	4) Examination Room → Desktop	1								
	5) Principal's Room → Desktop	1								
	6) Staff Room → Desktop	1								
	7) Geography + Computer Centre → Desktop	10								
	8) Physics Dept → Desktop	1								
	9) Chemistry Dept → Desktop	1								
	10) Mathematics Dept → Desktop	7								
	11) Zoology Dept → Desktop	1								
	12) Botany Dept → Desktop	1								
	13) Commerce Dept → Laptop	1								
	14) Physical Education Dept → Desktop	1								
	15) English Dept → Desktop	1								
	Total = 51									
	Desktop = 45									
	Laptop = 6									

S.L. Annu
Principal & Secretary
Sarat Centenary College
Dhaniakhali, Hooghly

Head Clerk
Sarat Centenary College
Dhaniakhali, Hooghly



Name of the Article Issue of Computers

To 2022-23

Date	PARTICULARS	No.	ARTICLES RECEIVED			ARTICLES ISSUED			Balance in Stock on	REMARKS
			Quantity	Rate	Amount	Quantity	Rate	Amount		
25/05/2022	CHL NO: 052 Desktop HP Slim S01-PF2567N Core i3 10 GEN/8GB/512SSD /WIN11 OFC 2021/4CE 208D4TH /4CE 208 D4T/4CE 208D4TH /4CE 208 D4VD/4CE 208D4VX /4CE 208D4WD/4CE 208D4WH /4CE 208D4XT/4CE 208D4YH (HSN code - 8471)	10 PC	45500/-					30/06/22	Computer allocated for student use	
25/05/22	CHL NO - 052 Monitor HP LED HD+ 19.5" V20 branded PC monitor 3CQ2120BMT, 3CQ2100CBX, 3CQ2100CBZ 3CQ2100CBX, 3CQ2100CBY 3CQ2100CBS, 3CQ2100CB3 3CQ2100C25, 3CQ2100CC4 3CQ2100CCN	10 PC								
25/05/22	CHL NO - 053 UPS MICROTOK LE6END 650VA	10 PC	2400/-	24000/-						

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Total = 45
Desktop = 39
Laptop = 06
For student use = 25



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SARAT CENTENARY COLLEGE					
USAGE OF COMPUTER BY STUDENTS					
Sl No	Name of Department	Desktop	Laptop	Total	For Students
1	Office	8	0	8	0
2	Library	7	0	7	3
3	IQAC	1	3	4	0
4	Examination Room	1	0	1	0
5	Principal's Room	1	0	1	0
6	Staff Room	0	1	1	0
7	Geography+Computer Centre	8	1	9	9
8	Physics	1	0	1	1
9	Chemistry	1	0	1	1
10	Mathematics	7	0	7	6
11	Zoology	1	0	1	1
12	Botany	1	0	1	1
13	commerce	0	1	1	1
14	Physical Education	1	0	1	1
15	English	1	0	1	1
Total		39	6	45	25



S. G. Barua
Principal & Secretary
Sarat Centenary College
Dhaniakhali, Hooghly

Sarat Centenary College

Dhaniakhali, Hooghly

Computer Distribution List from Office Department wise (2018-2023)

Sl No	Name of the Department	Previous stock (As on 30.06.18)		Addition					Damage / Sold	Present stock		Remarks
		Desktop	Laptop	2018-19	2019-20	2020-21	2021-22	2022-23		Desktop	Laptop	
1.	Office	9		0	0	0	0	4	5(21-22)	8	0	
2.	Library	7		0	0	0	0	0		7	0	
3.	IQAC	3	3	0	0	0	0	0	2(21-22)	1	3	
4.	Examination Room	1		0	0	0	0	0		1	0	
5.	Principal's Room	1		0	0	0	0	0		1	0	
6.	Staff Room	1	1	0	0	0	0	0	1(21-22)	0	1	
7.	Geography + Computer Centre	10	1	0	0	0	0	6	8(21-22)	8	1	
8.	Physics	1		0	0	0	0	0		1	0	
9.	Chemistry	1		0	0	0	0	0		1	0	P.Acharyya
10.	Mathematics	7		0	0	0	0	0		7	0	
11.	Zoology	1		0	0	0	0	0		1	0	
12.	Botany	1		0	0	0	0	0		1	0	
13.	commerce	0	1	0	0	0	0	0		0	1	
14.	Physical Education	1		0	0	0	0	0		1	0	
15.	English	1		0	0	0	0	0		1	0	



S. G. Bhowmik
Principal & Secretary,
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