

THE UNIVERSITY OF BURDWAN
U.G. EXAM REGULATIONS, 2016



THE UNIVERSITY OF BURDWAN
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THE UNIVERSITY OF BURDWAN

In exercise of the powers conferred upon it by Clause (xx), (xxi), (xxii) and (xxiii) of Section 21 of the Burdwan University Act, 1981 (West Bengal Act XXIII of 1981, read with the update amendments), the Executive Council of the University of Burdwan makes the following regulations, namely :

"THE UNIVERSITY REGULATIONS RELATING TO THREE YEAR B.A./B.SC./B.COM. EXAMINATIONS (HONOURS AND GENERAL COURSES OF STUDIES)"

U. Reg. 1 (UG): These modified Regulations shall come into force from the Examinations of 2016 onwards.

U. Reg. 2 (UG) : Henceforth, there shall be two courses of studies leading to B.A./B.Sc./B.Com. Degree and each Course shall be of three years' duration. One shall be termed as "THREE YEAR B.A./B.Sc./B.Com. HONOURS DEGREE COURSES" and the other as "THREE YEAR B.A./B.Sc./B.Com. GENERAL DEGREE COURSES.

U. Reg. 3 (UG) : Examinations for both Honours and General Courses shall be held in three(3) parts PART-I Examination at the end of the First Year of study, PART-II Examination at the end of the Second Year of study and PART-III Examination at the end of the Third and Final Year of study.

Every student shall have to register his/her name as a student of the University as per norms in this regard and enroll himself/herself before appearing at the PART-I Examination. A candidate shall be deemed to have prosecuted a regular course of study in an affiliated College/Institution if he/she has attended at least 75% of the lectures delivered and 75% of practical classes separately held in each of his/her subjects concerned of each part of the B.A./B.Sc./B.Com. (Honours/General) Degree Courses.

A candidate attending less than 75% but not below 60% of attendance in one or more subjects shall be declared "Non-Collegiate" and may be allowed to appear at the examination concerned on payment of requisite Non-Collegiate Fee.

A candidate attending less than 60% of attendance in one or more subjects shall be declared "Dis-Collegiate" and shall be debarred from appearing the examination concerned.

Every student appearing at the PART-I/PART-II/PART-III Examination of the B.A./B.Sc./B.Com. Course (Honours/General) shall have to pay fees on each Examination such fees as may be prescribed from time to time by the University at the time of filling in the Examination forms. A candidate who fails to pass the examination or to present himself/herself at an Examination or does not fulfill the criteria for receipt of Admit Card shall not be entitled to claim refund of fees.

An affiliated College/Institution shall have to submit to the Controller of Examinations the prescribed forms duly filled in by the candidates intending to appear at the said Examination(s) and duly forwarded by the Principal/Teacher-in-Charge within the date fixed by the Controller of Examinations for the purpose.

Examination will be conducted on the basis of the Syllabi to be framed by the Boards of Under-graduate Studies concerned and duly approved by the appropriate authorities from time to time.

U. Reg. 4 (UG) : A regular candidate shall have to complete PART-I, PART-II and PART-III Honours/General Examination within 7 (seven) consecutive years including his/her original enrolment in PART-I Examination subject to the condition that not more than 3 (three) consecutive chances shall be allowed in each PART.

If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chances shall be deemed to have lapsed.

Before successful completion of PART-III Examination, NO DIPLOMA/CERTIFICATE WILL BE ISSUED TO A CANDIDATE.

U. Reg. 5 (UG) : Candidates appearing at the Three Year B.A./B.Sc./B.Com. Degree Course (Honours/General) Examination shall have to offer the subjects as prescribed by the appropriate authorities of the University from time to time.

U. Reg. 6 (UG) : FOR HONOURS COURSES OF STUDIES :

A candidate of Honours Course shall have to appear at PART-I, PART-II and PART-III Examinations separately within the prescribed chances as laid down in U.Reg. 4 (UG).

U. Reg. 7 (UG) : FOR PART-I HONOURS EXAMINATION :

(i) To qualify at PART-I Honours Examination, a candidate shall have to secure the minimum qualifying (Q) marks as stipulated below.

- (a) 40% marks in Honours subject (in aggregate) without practical.
- (b) 40% marks in theoretical portion (in aggregate) and 40% marks in practical portion (in aggregate) separately in Honours subjects having practical.

In addition, such candidates shall have to obtain 30% marks in each General Subject/Group of Subjects without practical (30% marks in theoretical portion and 35% marks in practical portion separately in a subject having practical), and must have to appear in the Examinations in Compulsory Language papers.

(c) Award of Grade System in Compulsory Language papers (in PART-I Examination) and in Environmental Studies (later on in Part-III Examination) will be as follows :

Marks obtained below 30%	:	Grade 'D'
Marks obtained 30% and above but below 50%	:	Grade 'C'
Marks obtained 50% and above but below 70%	:	Grade 'B'
Marks obtained 70% and above but below 80%	:	Grade 'A'
Marks obtained 80% and above	:	Grade 'A+'

(ii) A candidate securing marks as laid down above or more will be declared "Q" denoting qualified at PART-I Examination.

(iii) A candidate of Honours course failing to secure "Q" marks in Honours subjects and in each General Elective subjects in PART-I Examination may appear at PART-II Examination in the next year along with his/her backlog (failed Subjects/Group of Subjects) of PART-I Examination, retaining credit, if any, and within the stipulated period as laid down in U. Reg. 4 (UG).

However, no candidate shall be allowed to sit for the PART-II Examination without being enrolled at the PART-I Examination in the previous year, i.e., by means of filling in the Examination form.

U. Reg. 8 (UG) : FOR PART-II HONOURS EXAMINATION :

(i) To qualify at PART-II Honours Examination, a candidate shall have to secure the minimum qualifying (Q) marks as stipulated below.

(a) 40% marks in Honours subject (in aggregate) without practical.

(b) 40% marks in theoretical portion (in aggregate) and 40% marks in practical portion (in aggregate) separately in Honours subjects having practical.

In addition, such candidates shall have to obtain 30% marks in each General Subject/Group of Subjects without practical (30% marks in theoretical portion and 35% marks in practical portion separately in a subject having practical at the PART-II Examination).

(ii) A candidate securing marks as laid down above or more will be declared "Q" denoting qualified at PART-II Examination.

(iii) A candidate of Honours course failing to secure "Q" marks in Honours subjects and in each General Elective subject may appear at PART-II Examination in the next year along with his/her backlog (failed Subject/Group of Subjects) of PART-II Examination, retaining credit, if any, and within the stipulated period as laid down in U. Reg. 4 (UG).

However, a candidate who fails to secure 'Q' in the PART-I and PART-II Examinations WILL NOT BE ALLOWED TO APPEAR AT PART-III EXAMINATION.

U. Reg. 9 (UG) : FOR PART-III HONOURS EXAMINATION :

(i) To pass at PART-III Honours Examination, a candidate shall have to secure the minimum qualifying marks as stipulated below:

(a) 30% marks in Honours subject (in aggregate) without practical.

(b) 30% marks in theoretical portion (in aggregate) and 35% marks in practical portion (in aggregate) separately in Honours subjects having practical.

In addition, such candidates must have to appear in the examinations in Environmental Studies and obtain grade as noted in clause (i) (c) of U. Reg. 7 (UG).

(ii) A candidate of Honours course failing to secure qualifying marks in PART-III Examination or 40% marks in aggregate in the theoretical and practical in separately in case of subject having practical as a whole i.e., (PART-I, PART-II and PART-III Examinations taken together) in Honours subjects may appear at PART-III Examination in the next year and within the stipulated period as laid down in U. Reg. 4 (UG).

In that case, the candidate will have to sit for all the papers (theoretical/practical) in Honours subject. However if a candidate secures 40% marks in PART-I, PART-II and PART-III Examination

taken together either in theoretical or in practical portion, he or she will not be allowed to sit in the relevant theoretical/practical portion.

U. Reg. 10 (UG) : Subject to fulfillment of the requirements contained in aforesaid U. Reg. 6, 7, 8, and 9 (UG),

(i) Candidates of Honours courses securing

(a) 60% and above marks in aggregate of Honours papers (PART-I, PART-II, and PART-III taken together) shall be placed in the **FIRST (I) CLASS** and

(b) 40% and above but below 60% marks shall be placed in the **SECOND (II) CLASS**.

(ii) An Honours candidate who **(after exhausting all chances to appear at the PART-III Examination)** fails to secure Honours Marks (40% marks in aggregate) as in Clause (i) (b) above on combined results of PART-I, PART-II, and PART-III Examinations taken together, but secures a minimum marks of 30% (30% marks in theoretical portion, and 35% marks in practical portion separately in case of subjects having practical) in Honours subjects and obtained grade in Environmental Studies at his/her PART-III Examination shall be awarded Bachelor Degree (General Course) with Division as cited **elsewhere in U. Reg. 20 (UG) provided** that the result status of the candidate remain 'Q' both at the PART-I and PART-II Examinations.

(iii) However, an Honours candidate who **(not willing to avail the remaining chance(s) within the stipulated period)** fails to obtain Honours Marks (40% marks in aggregate) as in Clause (i) (b) above on combined results of PART-I, PART-II, and PART-III Examinations taken together but secures a minimum marks of 30% (30% marks in theoretical portion, and 35% marks in practical portion separately in case of subjects having practical) in Honours subjects and obtain grade in Environmental Studies at his/her PART-III Examination shall be declared Graduate of General Course with Division as cited in Clause (ii) above provided he/she submits application (in the prescribed format) through the Principal/Teacher-in-Charge of the respective College/Institution immediately after the publication of Post Publication Review results declaring that the candidate would not appear at the PART-III Examination, even though chance(s) remains. In this case, that candidate shall obtain 'Q' in PART-I & PART-II Examinations.

However, marks obtained in the Honours Subject of such candidate as in (ii) and (iii) above shall be treated as marks of the

corresponding Elective Subject in General Course.

U. Reg. 11 (UG) : Subject to provisions of U. Reg. 4 (UG) a candidate of Honours Course failing to secure 'Q' at the end of PART-I/PART-II Examination shall have to appear within the prescribed chances for the Honours Subject and/or General Subject(s).

U. Reg. 12 (UG) : (i) Subject to provisions as laid down in U. Reg. 4 (UG), a candidate once enrolled shall be deemed to have appeared at the PART-I/PART-II/PART-III Examination irrespective of the fact whether he/she has actually appeared or not.

(ii) Such a candidate shall be declared eligible to prosecute his/her regular course of study for the second/third year and to appear at the PART-II/PART-III Examination as and when eligible on compliance of usual formalities.

U. Reg. 13 (UG) : (i) A candidate of Honours Course may drop Honours and revert to General Course either before enrolment at PART-I Examination or within 15 days from the date of publication of results of his/her PART-I Examination. He/she may do so by making an application to the Controller of Examinations in his/her own handwriting duly forwarded by the Principal/Teacher-in-Charge of the College/Institution where he/she is enrolled and on submission of filled in fresh Enrolment-cum-Registration form with requisite fees.

(ii) On reversion to General Course, a candidate of B.A./B.Sc./B.Com. Honours course shall have to take up the Elective Subjects corresponding to that of his/her Honours subject retaining his/her original Roll and Number and also retaining credit, if any, in General Combination Subject(s) and in Compulsory Language paper(s).

However, a candidate securing 40% marks in Honours subject in PART-I Examination (in theoretical 40% marks and in practical 40% marks separately in subjects having practical) **will not be permitted to appear at the PART-I Examination as a General Course candidate.**

But if a candidate of Honours Course offering Subject having practical retains qualifying marks in (Theoretical Part) of the Subject and intends to revert to General Course, he/she may not be permitted to do so. However, in that case he/she shall have to appear in both parts of the corresponding General Course Subjects.

(iii) An Honours candidate on reversion to General Course shall be allowed three (3) consecutive chances for his/her General Course Examination to be calculated from the due year of his/her first enrolment on the basis of his/her admission to the Honours course.

U. Reg. 14 (UG) : (i) A candidate who appears at the Honours PART-I or PART-II or PART III Examination and seeks cancellation of

his/her Examination in Honours Subject only may do so by making an application in the prescribed format to the Controller of Examinations in his/her own handwriting duly forwarded by the Principal/Teacher-in-Charge of the College where he/she is enrolled **within 15 days from the date of completion of the Honours Theoretical Examinations**. In such a case, cancellation will be for all the Honours papers (including Practical portion, if any) and **he/she will not be entitled to retain credit of the relevant practical portion**.

However, a candidate, cancelling his/her Honours Examination may continue his/her examination in General Elective Subjects, Compulsory Language Papers and Environmental Studies.

In case of cancellation of Examination of Honours course, the candidate concerned shall be deemed to have availed of a chance within the chances prescribed as laid down in U. Reg. 4 (UG) for appearing at the Examination.

A candidate seeking cancellation of his/her Examination in Honours subject may appear at the same Examination in the same Honours/General Subject(s) next year, provided chance(s) remains.

However, a candidate on cancellation of his/her PART-I and/or PART-II, or PART III Examination, as the case may be, shall be allowed to appear at the PART-I and/or PART II, or PART-III Examination, if otherwise eligible, provided the chance remains.

U. Reg. 15 (UG): FOR GENERAL COURSES OF STUDIES :

A candidate of General Degree Course shall have to appear at PART-I, PART-II and PART III Examinations separately within the prescribed chances as laid down in U. Reg. 4 (UG).

U. Reg. 16 (UG): FOR PART-I GENERAL EXAMINATION :

(i) To qualify at PART-I General Examination a candidate shall have to secure the minimum qualifying (Q) marks as stipulated below.

- (a) 30% marks in each General Elective Subject/Group of Subjects (in aggregate) without practical [30% marks in theoretical portion and 35% marks in practical portion separately in a Subject/Group of Subjects (in aggregate) having practical].

In addition, such candidates shall have to appear in the examinations in Compulsory Language papers.

(b) Award of Grade system in Compulsory Language Papers in PART-I Examination and in Environmental Studies subject later on in PART-III Examination will be as mentioned below.

Obtained marks below 30%	:	Grade 'D'
Obtained marks 30% and above but below 50%	:	Grade 'C'
Obtained marks 50% and above but below 70%	:	Grade 'B'
Obtained marks 70% and above but below 80%	:	Grade 'A'
Obtained 80% and above mark	:	Grade 'A+'

(ii) A candidate securing marks as laid down above or more will be declared "Q" denoting qualified at PART-I Examination.

(iii) A candidate failing to secure qualifying marks in each General Elective Subject/Group of Subjects may appear at PART-II Examination in the next year along with his/her backlog (failed Subjects/Group of Subjects) of PART-I Examination retaining credit, if any, and within the stipulated period as laid down in U. Reg. 4 (UG).

However, no candidate shall be allowed to sit for the PART-II Examination without being enrolled at the PART-I Examination in the previous years, i.e., by means of filling in the Examination form.

U. Reg. 17 (UG) : FOR PART-II GENERAL EXAMINATION:

(i) To qualify at PART-II General Examination, a candidate shall have to secure the minimum qualifying (Q) marks in PART-II Examination separately as stipulated below.

(a) 30 % marks in each General Combination Subjects/Group of Subjects (in aggregate) in PART-II Examination without practical.

(b) 30 % marks in theoretical portion (in aggregate, wherever applicable) and 35% marks (in aggregate) in practical portion separately in General Combination Subjects/Group of Subjects (in aggregate) having practical.

(ii) A candidate securing marks as laid down above or more will be declared "Q" denoting qualified at PART-II Examination.

(iii) A candidate failing to secure "Q" marks in each General Combination Subject/Group of Subjects may appear at PART-II Examination in the next year along with his/her backlog (failed Subjects/Group of Subjects) of PART-II Examination retaining credit, if any, and within the stipulated period as laid down in U. Reg. 4 (UG).

However, a candidate who fails to secure 'Q' in PART-I and PART-II Examinations WILL NOT BE ALLOWED TO APPEAR AT PART-III EXAMINATION.

U. Reg. 18 (UG) : FOR PART-III GENERAL EXAMINATION :

(i) To pass at PART-III General Examination, a candidate shall have to secure the minimum qualifying (Q) marks as stipulated below.

(a) 25% marks in General Subject/Group of Subjects (in aggregate) without practical.

(b) 25% marks in theoretical portion and 30% marks in practical portion separately in each General Combination Subject/Group of Subjects (in aggregate) having practical.

In addition, a candidate of General course shall have to secure grade in Environmental Studies at PART-III Examination as noted in clause (i) (b) of U. Reg. 16 (UG).

(ii) A candidate of General course failing to secure qualifying marks in General Elective Subject(s)/Group of Subjects may appear at PART-III Examination in the next year along with his/her backlog (failed Subject/Group of Subjects) of PART-III Examination within the stipulated period as laid down in U. Reg. 4 (UG).

No candidate shall be allowed to sit for the PART-III Examination without being qualified at PART-I and PART-II Examinations in the previous years.

U. Reg. 19 (UG) : The results in General Course would be determined on the combined performance of PART-I, PART-II and PART-III Examinations. Subject to fulfillment of the requirements, a candidate shall have to secure the following marks :

(i) 30% marks in aggregate in each Subject/Group of Subjects without practical (30% marks in aggregate in theoretical portion and 35% marks in aggregate in practical portion separately in a subject having practical) in PART-I, PART-II and PART-III Examinations taken together provided he/she secures at least 25% marks in each Subject/Group of Subjects without practical (25% marks in theoretical portion and 30% in practical portion separately in each subject having practical) at his/her PART-III Examination.

(ii) In addition, a candidate of General Course shall have to secure grade in Environmental Studies at PART-III Examination as prescribed in clause (i) (b) of U. Reg. 16 (UG).

U. Reg. 20 (UG) : Subject to the fulfillment of the requirements contained in U. Reg. 15, 16, 17, 18 and 19 (UG) candidates of General Courses on being successful at the PART-III Examination shall be awarded "DIVISION" on the basis aggregate marks obtained by them

at the PART-I, PART-II and PART-III Examinations taken together in the manner indicated below :

60% and above	:	FIRST DIVISION
45% and above but below 60%	:	SECOND DIVISION
30% and above but below 45%	:	"P"

[Note: "P" denotes passed the Examination without DIVISION.]

U. Reg. 21 (UG) : (i) A candidate of General Course may apply in the manner stated above in U. Reg. 14 (UG) for cancellation of the Examination **within 15 days from the date of completion of Theoretical Examinations**. In such a case, the entire Examination (including practical portion, if any) in respect of the candidate concerned will be treated as cancelled and **he/she will not be entitled to retain credit of the relevant Practical Portion**.

(ii) In the case of cancellation of the Examination a candidate of General Course shall be deemed to have availed of a chance within the chances prescribed as laid down in U. Reg. 4 (UG) for appearing at the Examination.

A candidate seeking cancellation of his/her Examination in General Course may appear at the same Examination in the same General Subjects next year, provided chance(s) remains.

However, a candidate on cancellation of his/her PART-I and/or PART-II, or PART-III Examination, as the case may be, shall be allowed to prosecute his/her regular course of study for the second/third year and to appear at the PART-I and/or PART-II, or PART-III Examination, if otherwise eligible, on compliance of usual formalities.

U. Reg. 22 (UG) : Oral Examination in French honours and practical in Computer Application (B.Com.-General) are treated as a part of the relevant theoretical papers. However appearance is compulsory in respect of the above Oral and/or Practical portion.

U. Reg. 23 (UG) : POST PUBLICATION REVIEW OF ANSWER-SCRIPTS :

1. General Rules :

- (a) There shall be no Post Publication Review of Practical papers, Oral Examination, and Project Work/Field Work, Compulsory language papers and environmental studies if any.
- (b) Post Publication Review and Post Publication Scrutiny of the same paper (s) in a subject shall not be allowed.
- (c) A candidate may apply for Post Publication Review of his/her answer script(s) of maximum 2 (two) theoretical papers

including Honours and General subjects in the prescribed form and manner and on submission of fees prescribed for the purpose within the date as per notification to be issued by the Office of the Controller of Examinations at the time of publication of result.

Such applications must be checked and verified by the Colleges concerned in regard to the eligibility of the candidate applying for review. All such applications must be forwarded by the Principal/Teacher-in-Charge of the College concerned.

(d) Incomplete and faulty application is liable to be rejected without assigning reason or without any intimation to the candidate and College concerned.

Under no circumstances fees for Post Publication Review once paid shall be refunded.

(e) Prayer for Post Publication Review in prescribed manner in respect of any Examination cannot be related to the appearance of the next year's Examination, as the case may be. Candidates applying for the Post Publication Review shall have to make necessary preparations for the next Examination on the basis of his/her original results accordingly, even though they have applied for the same.

2. Review of Answer-Scripts of the Candidates of Honours/General Courses :

a. For Honours Candidates :

A candidate obtaining 30% of marks and above in aggregate in Honours Subject and 20% of marks and above in General/Combination Subjects or Group of Subjects may apply for review in any PART of Examination.

b. For General Candidates :

A candidate obtaining 20% and above in General/Combination Subjects or Group of Subjects may apply for review in any PART of Examination.

3. Finalisation of Review Results :

Marks awarded in the Post Publication Review Examination shall be accepted upto 15% marks and shall be treated as final marks of the candidate in the paper(s) and the result of the candidate concerned will be finalised accordingly.

In exceptional cases (if more than 15% marks is awarded) the matter be referred to the Vice-Chancellor for finalisation.

Any addition or subtraction of marks as declared by the University after Post Publication Review shall be treated as final and shall be binding on the candidate.

No further application for consideration of Post Publication Review result shall be entertained.

U. Reg. 24 (UG) : SCRUTINY OF ANSWER SCRIPTS :

1. There shall be no Post Publication Scrutiny in Practical Papers.
2. A candidate may apply for post-publication scrutiny in all theoretical papers irrespective of marks if he/she so desire.
3. Scrutiny and review of same papers in a subject shall not be allowed.
4. A candidate applying for Post Publication Scrutiny of his/her answer scripts shall have to accept his/her marks after Post Publication Scrutiny.
5. If the result of a candidate of Honours/General course of any PART of his/her Examination does not come under the purview of Post Publication Review, he/she may apply for Post Publication Scrutiny of his/her one or more answer-scripts irrespective of marks.
6. "Post Publication Scrutiny" does not imply re-examination or reassessment of scripts but involve verification of scripts and records to ascertain :
 - (a) marks have been assigned to each of the required number of answers made by an examinee as per instruction printed on the question paper.
 - (b) totaling of marks awarded by the Examiners on the scripts/marks-slips as the case may be, has correctly been done; and
 - (c) posting of marks has been made correctly from
 - (i) Scripts to Marks-slips;
 - (ii) Mark-slips to Tabulation Sheets; and
 - (iii) Tabulation Sheets to individual Marksheets.

U. Reg. 25 (UG) : If any dispute arises as to the interpretation, intention or application of any of the provisions of these Regulations or any matter not covered by these Regulations, the decision of the Executive Council in this regard shall be final and binding.