



# SARAT CENTENARY COLLEGE

**Dhaniakhali, Hooghly, PIN- 712302**

**Re-accredited by NAAC in 2016 with Grade-B**

## PROSPECTUS: 2021-22



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# PROSPECTUS

2021-2022

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## **SARAT CENTENARY COLLEGE**

(Govt. Aided)  
(Affiliated to the University of Burdwan)  
(Recognised by UGC under section 2f and 12B)  
Estd.- 1976



**RE-ACCREDITED BY NAAC (2016) WITH GRADATION "B"**

P.O- Dhaniakhali, Dist.- Hooghly, West Bengal, Pin – 712302

PHONE NO: 03213-255282, FAX: 03213-257747

**Website: [www.scollegednk.ac.in](http://www.scollegednk.ac.in)**

**Admission Portal: [www.scollegednk.in](http://www.scollegednk.in)**

E-mail : [saratcentenary@gmail.com](mailto:saratcentenary@gmail.com) ; [principal\\_scollegednk@rediffmail.com](mailto:principal_scollegednk@rediffmail.com)

Scan this QR Code with your Smart Phone to visit the College Website [www.scollegednk.ac.in](http://www.scollegednk.ac.in)



Education is not filling the mind with a lot of facts. Perfecting the instrument and getting complete mastery of one's own mind is the ideal of education - Swami Vivekananda

# Sarat Centenary College

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## OUR COLLEGE: A LOOK BACK



Sarat Centenary College, situated at Dhaniakhali, is a West Bengal Government aided college, accredited by NAAC. The college was established as a junior college in 1976, the year which marked the birth centenary of the great Bengali novelist Sarat Chandra Chattopadhyay, and was later upgraded to a degree college in 1978 with Arts, Science, and Commerce streams affiliated by The University of Burdwan.

## VISION, MISSION AND OBJECTIVES

Dhaniakhali assembly constituency, reserved for SC category, is comprised of population mostly from economically weaker section of the society, specifically SC, ST, OBC, and Minority communities. As the only institute of higher learning in the undergraduate level in the Dhaniakhali Development Block, there is a need to develop a network and strong covalent linkage with the society. The college encourages and spreads knowledge and value-based education amongst the young mind and thereby enlighten them to build the career in personal and professional life with an emphasis of all-round development in respect to the global scenario. The vision, mission and objectives of this college are as stated below:

**Vision:** Imparting quality education at the undergraduate level to the students of the locality with a focus on the underprivileged section.

**Mission:** To make our students (i) academically confident (ii) mentally tolerant (iii) morally upright (iv) environmentally conscious.

### **Objectives:**

- Minimizing the gap between privileged and underprivileged sections of the society regarding attaining higher education.
- Ensuring holistic development of the students.
- Encouraging the students for co-curricular activities.
- Making students socially responsible.
- Creating more space for interaction with local people through NSS and cultural programme.

## LOCATION

The College is situated in Dhaniakhali Development Block (22.96° N 88.10° E) in the district of Hooghly just beside the Chinsurah-Tarakeswar road which links the college to Chinsurah and Tarakeswar. Dhaniakhali Halt (DNHL) railway station on Howrah-Burdwan Chord railway line is just 5 kilometres away from this college and this railway connects the college with Howrah and Burdwan. The NH2 expressway is just 10 kilometres from the college. The place is approximately 50 kilometres away from Kolkata.

## AFFILIATION

Sarat Centenary College, accredited by NAAC, is running under grants-in-aid scheme of Government of West Bengal and is affiliated to The University of Burdwan and is also recognised by the UGC's 2f and 12B Acts. The college is re-accredited by NAAC with Gradation 'B' (CGPA: 2.33) in the year 2016.

# Sarat Centenary College

## COURSES OFFERED:

**CORE COURSES:** General and Honours Courses in Arts, Science and Commerce streams

### Honours Course Offered

- (i) For B.A. : Bengali, English, Sanskrit, History, Political Science, Geography and Philosophy
- (ii) For B.Sc. : Mathematics, Botany, Chemistry and Zoology
- (iii) For B.Com. : Accountancy

### General Course Offered

- (i) For B.A : Bengali, English, Sanskrit, History, Political Science, Geography, Philosophy, Physical Education, Education and Santali
- (ii) For B.Sc. : Mathematics, Physics, Chemistry Botany and Zoology
- (iii) For B.Com: Commerce (Gen.)

## CERTIFICATE COURSES/ADD-ON COURSES:

Communicative English, Tailoring, Mobile Repairing, AC repairing, Computer Hardware, Remedial Coaching Classes, Competitive Examination Coaching Class, Data Entry & MS Office, Office Management & Skill Development Programme.

## NEWLY INTRODUCED CBCS CURRICULUM

From the Academic session 2017-2018, semester wise Choice Based Credit System (CBCS) has been introduced. Under CBCS, subjects to be studied are classified into five categories – (i) Core Course (CC), (ii) Discipline Specific Elective (DSE) course, (iii) Generic Elective (GE) courses, (iv) Ability Enhancement Compulsory (AEC) and (v) Skill Enhancement Course (SEC). Details in this regard are available in the Burdwan University website ([www.buruniv.ac.in](http://www.buruniv.ac.in)). The table presented below shows course structure of the newly introduced CBCS at a glance:

### COURSE STRUCTURE ( HONOURS & GENERAL):

Course Components	Number of Papers					
	B.Sc.		B.A.		B.Com.	
	Honours	General	Honours	General	Honours	General
Core Course (CC) [Credits for each CC- 6]	14	12	14	12	14	12
Discipline Specific Elective (DSE) Course [Credits for each DSE course- 6]	4	6	4	4	4	4
Generic Elective (GE) Course [Credits for each GE course- 6]	4	--	4	2	4	2

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Ability Enhancement Compulsory Course ( AECC) [Credits for AECC-1(ENVS) is 4 and AECC- 2 is 2]	2	2	2	2	2	2
Skill Enhancement Course (SEC) [Credits for each SEC-2]	2	4	2	4	2	4
<b>Total Credits for the 6 semester course:</b>	<b>142</b>	<b>122</b>	<b>142</b>	<b>122</b>	<b>142</b>	<b>122</b>

As shown above a student from B.A./B.Sc./B.Com Honours course shall study 14 core papers from the respective honours subject.

In case of B.A General Course, out of 12 core papers, 8 core papers (4+4) are to be studied from two subjects of his choice and 4 papers (2+2) are to be studied from any two languages (English/Bengali). In B.Com General Course, out of 12 core papers, 10 core papers are to be studied from commerce discipline and two English language (L-1) papers. For B.Sc General courses out of 12 core papers, 4 papers each are to be studied from three subjects (Physics, Chemistry and Mathematics for Pure Science. ; Botany, Zoology and Chemistry for Biological Science).

### SEMESTER WISE DISTRIBUTION OF COURSES AND CREDITS

#### B.A./ B.Sc./ B.Com. Honours

Courses/ (Credits)	Number of papers					
	SEM I	SEM II	SEM III	SEM IV	SEM V	SEM VI
CC (6)	2	2	3	3	2	2
DSE (6)					2	2
GE (6)	1	1	1	1		
AECC (4/2)	1	1				
SEC (2)			1	1		

#### B.A. General

Courses/ (Credits)	Number of papers					
	SEM I	SEM II	SEM III	SEM IV	SEM V	SEM VI
CC - 1,2 (6)	2 (1A, 2A)	2 (1B, 2B)	2 (1C, 2C)	2 (1D, 2D)		
Language CC- 1,2 (6)	1(L1-1)	1(L2-1)	1(L1-2)	1(L2-2)		
DSE- 1,2 (6)					2 (1A, 2A)	2 (1B, 2B)
GE (6)					1 (GE-1)	1 (GE-2)
AECC (4/2)	1	1				
SEC (2)			1	1	1	1

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## B.Com. General

Courses/ (Credits)	Number of papers					
	SEM I	SEM II	SEM III	SEM IV	SEM V	SEM VI
CC(6)	2	2	2	2	2	
Language CC- 1,2 (6)	1(L1-1)		1(L1-2)			
DSE- 1,2 (6)					2	2
GE (6)		1(GE-1)				1 (GE-2)
AECC (4/2)	1	1				
SEC (2)			1	2		1

## B.Sc. General

Courses/ (Credits)	Number of papers					
	SEM I	SEM II	SEM III	SEM IV	SEM V	SEM VI
CC - 1,2,3 (6)	3 (1A, 2A, 3A)	3 (1B, 2B, 3B)	3 (1C, 2C, 3C)	3 (1D, 2D, 3D)		
DSE- 1,2,3 (6)					3 (1A, 2A, 3A)	3 (1B, 2B, 3B)
GE (6)	-----	-----	-----	-----	-----	-----
AECC (4/2)	1	1				
SEC (2)			1	1	1	1

### Credit Pattern, No. of classes per week & Full Marks for each paper course wise

Course Type		Credit Pattern			Total Credit	Class hour per week /paper	Marks		
		Lecture	Tutorial	Practical			Internal	Sem. End Exam.	Total
CC/GE/DSE	Without Practical	5	1	0	6	6	15	60	75
	With Practical	4	0	2*	6	8*	15	60	75
AECC	AECC-1	4	0	0	4	4	0	100	100
	AECC-2	2	0	0	2	2	0	50	50
SEC		2	0	0	2	2	10	40	50

### \*MECHANISM OF COMPUTATION OF LECTURES PER WEEK

- i) 1 Credit = 1 Theoretical class of 1- hour duration
- ii) 1 Credit = 1 Tutorial class of 1- hour duration
- iii) 1 Credit = 1 Practical class of 2- hour duration

An Under-graduate Honours Degree in a discipline may be awarded if a student completes 14 core papers in that discipline, 4 papers each from a list of DSE and GE respectively, 2 papers in AECC and minimum 2 papers in SEC. An Under-graduate General Degree in Science may be awarded if a student completes 4 core papers each in three disciplines of choice, 2 papers each from a list of DSEs based on the three disciplines of choice selected above, 2 papers in AECC and minimum 4 papers in SEC.

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An Under-graduate General Degree in Humanities/ Social Sciences/ Commerce may be awarded if a student completes 4 core papers each in two disciplines of choice along with 2 core papers each in two Languages from English & Bengali respectively, 2 papers each from a list of DSEs based on the two disciplines of choice selected above and 2 papers from the list of GEs, 2 papers in AECC and minimum 4 papers in SEC.

The evaluation of the candidates shall be based on continuous assessment. The structure of evaluation shall be as follows:

ii) Each semester- assessment shall be divided into three (3) discrete components, viz. C<sub>1</sub>, C<sub>2</sub> and C<sub>3</sub>. The students will be informed about the modalities of continuous assessment activities well in advance. The first component (C<sub>1</sub>) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the first two months of each semester, 1/3 of the syllabus will be completed. The continuous assessment and C<sub>1</sub> will be consolidated during the 8<sup>th</sup> week of the concerned semester. The second component (C<sub>2</sub>) of assessment shall be of **10%** of the total marks of each course of a semester and will be based on class attendance, class test or assignment or seminar. During the second two months of each semester, 2/3 of the syllabus will be completed. The continuous assessment and C<sub>2</sub> will be consolidated during the 16<sup>th</sup> week of the concerned semester. Appearance in C<sub>1</sub> & C<sub>2</sub> is mandatory.

iii) During the 21<sup>st</sup> – 23<sup>rd</sup> weeks of a semester, a Semester- end Examination shall be conducted for each course and the proportion of C<sub>3</sub> will be **80%** of the total marks each course of the semester.

iv) The result of each course in a semester shall be based on the values of C<sub>1</sub>, C<sub>2</sub> & C<sub>3</sub> and shall be awarded in form of grade point.

### **BASIC REQUIREMENTS, GUIDELINES FOR ADMISSION TO 1ST YEAR HONOURS AND GENERAL COURSES:**

1. Candidates who have passed the Higher Secondary Examination conducted by the West Bengal Council of Higher Secondary Education or an equivalent examination in 2018/ 2019/ 2020/2021 can apply online. For studying with Honours in any subject a candidate is required to secure 45% marks in the H.S. Examination or equivalent (10+2) examination in the concerned year. Rules/ guidelines issued by the affiliating University/ State Government /UGC regarding admission, reservation, remittance and refund of fees shall be strictly followed.

2. For admission visit the college website [www.sccollegednk.ac.in](http://www.sccollegednk.ac.in) and click on 'Online Admission 2021-2022' link or [www.sccollegednk.in](http://www.sccollegednk.in) . Stepwise guideline with screenshots shall be available in the admission portal.

3. For General courses the merit list will be prepared on the basis of Grade Points obtained by the applicants. Grade points shall be calculated on the basis of marks obtained in Madhyamik/Seconadary exam. (weightage- 40%) and best of 5 marks obtained in

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HS/equivalent exam. (weightage-60%). For Honours course the merit list will be prepared on the basis of the sum of Grade points and marks obtained in subject applied for Honours Course. Marks obtained in 'Environmental Science/Studies/Education' shall not be considered to calculate grade points in any case.

4. After publication of merit lists admission shall be held through online counselling process in different phases. If a student is eligible for a particular phase he/she will get a message in this regard. After getting this message please login by using previous User ID & Password. Click on Check Merit Point & Accept any one Confirmed Subject/course. Next one need to choice Generic Elective (GE) subjects for Honours Courses and Core Course subjects for General Courses. Then click Final Submit & OK. Then go to Payment mode and pay the requisite admission fee to complete the provisional admission process. It is to be noted that if an applicant don't accept a chance in a particular phase then he/she will not any chance in later phase. However if a student don't get a desired subject in an earlier phase and takes admission in another course, he/she can change his/her subject at a later phase subject to fulfilling the merit criteria. In this case he/she needs to cancel his previous admission online. Applicant shall have to pay the balance amount.

5. Verification of documents shall be done only after starting of 1<sup>st</sup> Semester classes. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted during registration.

### INTAKE CAPACITY

2021-2022						
Subject	Gen	SC	ST	OBC- A	OBC-B	TOTAL
Bengali	44	18	5	8	6	81
English	44	18	5	8	6	81
Sanskrit	35	14	4	6	4	63
History	35	14	4	6	4	63
Political Science	35	14	4	6	4	63
Philosophy	31	12	3	6	4	56
Geography	20	8	2	4	2	36
Chemistry	16	6	2	3	2	29
Mathematics	30	12	3	6	4	55
Botany	11	4	1	2	1	19
Zoology	11	4	1	2	1	19
Accountancy	27	11	3	5	3	49
General(Arts)	576	231	63	105	73	1048
General(Sc.): Bio	55	22	6	10	7	100
General(Sc.): Pure	55	22	6	10	7	100
General(Com.)	83	33	9	15	11	151



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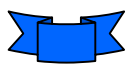
## FEES STRUCTURE FOR THE SESSION 2021-2022

<b>Fees-Chart at the time of Admission (for the Session 2021-2022)</b>												
Fees Name	B.A. Gen.	B.A. Gen. with Phy. Edu.	B.A. Gen. with Geog	B.A. Hons.	B.A. Geog (H)	B.Com. General	B.Com. Hons.	B.Sc. Gen with Pure Sci.	B.Sc. Gen. with Bio. Sci.	B.Sc. Math (H)	B.Sc. Botany & Zoology (H)	B.Sc. Chem (H)
Admission Fee	50	50	85	75	150	60	85	85	85	110	110	110
Building Fee	180	180	180	180	180	180	180	180	180	180	180	180
Caution Money	0	100	100	0	200	0	100	100	100	100	200	200
College Exam. Fee	75	75	75	75	75	75	75	75	75	75	75	75
College Maint. Fee	200	200	200	200	200	200	200	200	200	200	200	200
Develoment Fee	300	300	300	300	300	300	300	300	300	300	300	300
Electricity Fee	80	80	80	80	80	80	80	80	80	80	80	80
Festival Fee	20	20	20	20	20	20	20	20	20	20	20	20
Games Fee	10	10	10	10	10	10	10	10	10	10	10	10
Identity Card Fee	30	30	30	30	30	30	30	30	30	30	30	30
Laboratory Fee	0	100	100	0	1000	100	100	100	100	180	2000	2000
Library Fee	50	50	50	60	60	50	60	50	50	60	60	60
Magazine Fee	10	10	10	10	10	10	10	10	10	10	10	10
Practical Fee	0	250	300	0	500	100	100	200	250	300	1200	2000
Students Health Fee	10	10	10	10	10	10	10	10	10	10	10	10
Students Council Fee	150	150	150	150	150	150	150	150	150	150	150	150
Students Welfare Fees	10	10	10	10	10	10	10	10	10	10	10	10
Tuition Fee (6 Months)	300	300	510	450	900	360	510	510	510	660	660	660
Univ Enrollment Fee*	50	50	50	50	50	50	50	50	50	50	50	50
Univ. Registration Fee*	125	125	125	125	125	125	125	125	125	125	125	125
Univ. Sports Fee*	70	70	70	70	70	70	70	70	70	70	70	70
ICT Dev. Fee	50	50	50	50	50	50	50	50	50	50	50	50
<b>Total Fees</b>	<b>1770</b>	<b>2220+ 230# =2450</b>	<b>2515</b>	<b>1955</b>	<b>4180</b>	<b>2040</b>	<b>2325</b>	<b>2415</b>	<b>2465</b>	<b>2780</b>	<b>5600</b>	<b>6400</b>
<p>* University Fees; subject to change  #B.A. General with Physical Education: Rs. 230/- extra for Gymnasium Fee</p>												

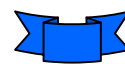
# Sarat Centenary College

## FACULTY MEMBERS

Besides full time Associate and Assistant Professors, the college has **State Aided College Teachers (S.A.C.T.)** as sincere and dedicated faculty members, who are associated with the teaching-learning-research process. In addition to classical chalk & talk method the faculty members also deliver their lectures with the aids of the various modern ICT tools like multimedia projectors etc. Besides this the honours departments arrange special lecture classes from time to time for the benefit of the students by inviting external faculty members from various colleges and universities.



## LIST OF FACULTIES



**Principal:** Dr. Sandip Kumar Basak, M.Sc, M.Phil, Ph.D

### BENGALI

1	Prof. Sankar Deb Mondal	M.A., M.Phil.	Assistant Professor
2	Dr. Sunetra Banerjee	M.A., M.Phil., Ph.D	Assistant Professor
3	Sri Avijit Das	M.A., M.Phil.	State Aided College Teacher
4	Smt. Dipanwita Ray	M.A., M.Phil.	State Aided College Teacher
5	Sri Pratap Kr. Sahana	M.A.	State Aided College Teacher
6	Dr. Dinabandhu Kundu	M.A., Ph.D.	State Aided College Teacher

### ENGLISH

1	Dr. Ramanuj Konar	M.A., Ph.D.	Assistant Professor
2	Prof. Md. Asadullah	M.A.	Assistant Professor
3	Sri Samantakmoni Chatterjee	M.A., M.Phil.	State Aided College Teacher
4	Sri Amar Dutta	M.A.	State Aided College Teacher
5	Sri Samya Srimany	M.A.	State Aided College Teacher

### SANSKRIT

1	Prof. Biswajit Pakhira	M.A., P.G.D.A.	Assistant Professor
2	Dr. Anup Pramanik	MA, M. Phil, Ph.D	Assistant Professor
3	Sri Tapas Dhara	M.A.	State Aided College Teacher
4	Sri Amit Das	M.A.	State Aided College Teacher
5	Sri Partha Chatterjee	M.A.	State Aided College Teacher

### SANTHALI

1	Sri Chhatu Tudu	M.A.	State Aided College Teacher
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### HISTORY

1	Prof. Sasim Gangopadhyay	M.A., M.Phil.	Associate Professor
2	Prof. Arabindu Sardar	M.A.	Assistant Professor
3	Smt. Moumita Chakraborty	M.A.	State Aided College Teacher
4	Sri Manab Ghosh	M.A.	State Aided College Teacher
5	Smt. Chaitali Sickly	M.A.	State Aided College Teacher
6	Smt. Papia Chakraborty	M.A.	State Aided College Teacher

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## PHILOSOPHY

1	Dr. Apan Kumar Pan	M.A., M. Phil, Ph.D.	Associate Professor
2	Prof. Pankaj Sen	M.A.	Assistant Professor
3	Sri Sanjib Pal	M.A.	State Aided College Teacher
4	Sri Suvankar Chakraborty	M.A.	State Aided College Teacher
5	Ms. Samia Aktar Boxi	M.A.	State Aided College Teacher

## POLITICAL SCIENCE

1	Dr. Susanta Bhattacharyya	M.A., Ph.D.	Associate Professor
2	Prof. Manika Mandal	M.A., M.Phil	Assistant Professor
3	Prof. Silky Pal	M.A.	Assistant Professor
4	Dr Veera Renuka Lobo	M.A., Ph.D.	Assistant Professor
5	Sri Satyajit Sinha	M.A.(Pol.Sc. & Hist.)	State Aided College Teacher
6	Sri Taraknath Mukherjee	M.A., M.Phil	State Aided College Teacher
7	Sri Bholanath Sarkar	M.A.	State Aided College Teacher
8.	Sri Pabitra Sutradhar	M.A.	State Aided College Teacher

## EDUCATION

1	Smt. Ambika Chakraborty	M.A.	State Aided College Teacher
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## GEOGRAPHY

1	Prof. Basudev Halder	M.A.	Assistant Professor
2	Prof. Sanjib Nayek	M.A.	Assistant Professor
3	Smt. Soumi Chattopadhyay	M.A.	State Aided College Teacher
4	Smt. Aditi Sinha	M.A.	State Aided College Teacher
5	Smt. Suchana Banerjee	M.A.	State Aided College Teacher
6	Sri Jayanta Manik	M.A.	State Aided College Teacher

## PHYSICAL EDUCATION

1	Prof. Sukumar Das	M.P.Ed, M.A.(YOGA)	Assistant Professor
2	Sri Susil Pal	M.P.Ed.	State Aided College Teacher
3	Ms. Parvin Sultana	M.P.Ed.	State Aided College Teacher

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## MATHEMATICS

1	Dr. Ujjal Kr. Mukherjee	M.Sc., Ph.D.	Associate Professor
2	Dr. Bidyut Santra	M.Sc., Ph.D.	Assistant Professor
3	Dr. Pramit Rej	M.Sc., Ph.D.	Assistant Professor
4	Smt. Shampa Dutta	M.Sc.	State Aided College Teacher

## PHYSICS

1	Dr. Satyabrata Bhattacharya	M.Sc., Ph.D.	Assistant Professor
2	Vacant		

## CHEMISTRY

1	Dr. Suparna Sadhu	M.Sc., Ph.D.	Assistant Professor
2	Dr. Sanjoy Mondal	M.Sc., Ph.D.	Assistant Professor
3	Smt. Pallabi Acharyya	M.Sc.	State Aided College Teacher

## ZOOLOGY

1	Dr. Jagannath Chattopadhyay	M. Sc., M.Phil., Ph.D.	Associate Professor
2	Prof. Pallabi Das	M.Sc.	Assistant Professor
4	Smt. Baishali Chatterjee Sarkar	M.Sc.	State Aided College Teacher

## BOTANY

1	Dr. Quazi Taheruzzaman	M.Sc., Ph.D.	Associate Professor
2	Dr. Khandakar Mahammad Hasib	M.Sc., Ph.D.	Assistant Professor

## COMMERCE

1	Dr. Rintu Nath	M.Com., M.Phil., M.B.A.(Finance),Ph.D	Assistant Professor
2	Prof. Nabanita Pal	M.Com., M. Phil.	Assistant Professor
3	Dr. Raj Kumar Kundu	M.A.(Economics), Ph.D	Assistant Professor
4	Sri Nirmal Sur	M.Com.	State Aided College Teacher
5	Sri Madhab Majhi	M.Com.	State Aided College Teacher

## LIBRARY

1	Vacant		
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## ADMINISTRATIVE SUPPORT STAFF



### a) OFFICE:

1. Sri Manik Kumar De, B.A. : Cashier & Head Clerk (Officiating)
2. Sri Shyamal Bhattacharya, B.Com.  
P.G.D.C.A., CIC : Accountant
3. Post vacant : Clerk
4. Post vacant : Clerk
5. Post vacant : Clerk
6. Post vacant : Clerk
7. Smt. Santi De : Bearer / Peon and Substitute Laboratory  
Attendant (Geography) as addl. Task
8. Sri Tarun Kumar Maji : Bearer / Peon and Substitute Laboratory  
Attendant (Botany) as addl. Task
9. Smt. Mangala Murmu : Lady Attendant
10. Sri Uday Kumar Maitra : Office Assistant (Contractual) as Clerk
11. Sri Harisankar Kumar : Gardener/Principal's Room Attendant
12. Sri Chandan Ghosh : Care Taker (Contractual)
13. Sri Barun Nandy : Computer Operator (Contractual)
14. Sri Sudip Ganguly : Computer Operator (Contractual)
15. Sri Sayan Roy : Technical Support Staff for IQAC (Contractual)
16. Sri Aniruddha Das : Accounts Assistant (Contractual)

### 17. ACADEMIC DEPARTMENTS:

- a. Vacant : Laboratory Attendant (Chemistry)
- b. Vacant : Laboratory Attendant (Botany)
- c. Vacant : Laboratory Attendant (Physics)
- d. Sri Surajit Bhattacharyya : Contractual Laboratory Attendant (Zoology)
- e. Sri Bhaskar Chakraborty : Contractual Laboratory Attendant (Physics)

### 18. LIBRARY:

- a. Vacant : Library Clerk
- b. Vacant : Library Bearer
- c. Sri Sudipta Chattopadhyay, M.A., MLIS : Library Clerk (Contractual)

### 19. GUARDS:

- a. Vacant : Night Watchman
- b. Sri Bappa Dhara : Night Watchman, Misc. Attendant  
(Contractual)

### 20. GENERATOR/PUMP OPERATOR:

- a. Sri Tamal Bandyopadhyay : Generator / Pump Operator and  
Substitute Clerk as addl. Task

### 21. GYMNASIUM:

- a. Sri Goutam Chakraborty : Gymnasium Instructor (Contractual)
- b. Anjuma Khatun : Lady Attendant (Phy. Edu.)

# Sarat Centenary College

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## INFRASTRUCTURE AND CAMPUS LIFE

The college always keeps open its eyes to the needs of the students and accordingly provides proper infrastructural and other support.

**Class rooms:** The classrooms are spacious and airy with proper ventilation and are equipped with adequate lights, fans, chairs, tables, benches, and boards.

**Library:** The library building comprises of three rooms with sufficient light and space. The system is now fully computerized. The library contains 21,520 books, journals and magazines. Besides this the Library has access to Infnibnet facility through which students can access 1,64,300+ e-books and 6,000+ e-journals. Bengali and English daily newspapers, job oriented news papers and bulletins like Karmakhetra, Karmasansthan, Employment News etc. are also available in the library. Syllabi, university question papers are also available. There is a separate reading room for the students in the library. The number of books increases every year. The institute is interested to link-up with the repository and information system at global scenario thorough internet facility.

**Laboratories:** The college has separate well equipped laboratories for Physics, Chemistry, Mathematics, Botany, Zoology, Geography for practical classes. There is a Computer lab for skill oriented courses also. Laboratories are clean, airy with adequate space and infrastructure and safety measures to conduct the practical classes smoothly.

**ICT facilities:** There are two smart class rooms inside the campus with overhead LCD projectors, computers, wi-fi connection, and interactive board. Besides these there are portable projectors and laptops that are used in other class rooms too. Students can access INFLIBNET contents and subject/career related websites in library and in some departments.

**Common Rooms:** There are separate common rooms for boys and girls with adequate infrastructural arrangements and indoor game facilities to enjoy their leisure period.

**Canteen:** The College has a canteen with separate dining rooms for students and staff members and provides hygienic food and snacks for refreshment at an affordable cost.

**Parking Shed:** Parking shed is present inside the campus for keeping bicycles, motor bikes etc.

**Auditorium:** A fully air-conditioned sophisticated auditorium is available with all modern facilities like multimedia projector, indoor public address system and other ICT facilities. Cultural programmes, seminars, symposia, work-shops, debates etc. are arranged in the auditorium at regular interval.

**Gymnasium and Yoga Centre:** Considering the physical and mental fitness of the students, a well equipped multi-gym has been running under the supervision of the Physical Education Department.

The following rules and regulations are maintained for smooth running of gymnasium:

Gym Hours: 10.30 am to 12.30 pm for female students; 1.00 pm to 4.00 pm for male students.

Fees structure: Rs. 50/- as admission fees; Rs. 30/- as monthly fees (three months at a time have to deposit at the time of admission).

A yoga centre has been set up in the college premises with modern amenities.

# Sarat Centenary College

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The following schedule and rules are maintained:

Gym Hours: 11.00 am to 4.00 pm.

Fees structure: Rs. 50/- as admission fees; Rs. 30/- as monthly fees (three months at a time have to deposit at the time of admission).

**Playground:** A large playground is present inside the campus premises for games and sports events like football, cricket, volleyball etc.

**Landscape:** The clean and green campus, enriched with flora and fauna add to the beauty of landscape of the premises.

**Drinking water:** Drinking water with water cooler is available in the campus. In this regard, 'Pathar Panchali' – a drinking water facility of Dhaniakhali Panchayet Samiti is also available.

## **STUDENT SUPPORT SYSTEM**

The college has a dedicated student support system to provide assistance and facilities to the students which are as follows:

**Free studentship:** Free studentship is provided to the needy students on the basis of merit and attendance. The application should reach to the Principal within stipulated time notified in the notice board in this regard.

**Poor Fund:** Assistance in the banner of poor fund is also provided for the eligible students on the basis of their application invited through notification in due time.

**Scholarships:** The institute always extends help to the students to avail various types of scholarship as and when available from Government and other authorities like B.C.W Department, Labour Welfare Department, WBMDFC, Jindal etc. The college also helps the students for various kinds of assistance like Kanyashree etc. A large number of students of our college are benefitted from such scholarships.

**Students' Health Home:** The health home facility is provided to the students as per need and accordingly measures are taken to avail the facility. Health checks up programmes are also organized.

**Students' Insurance:** Here all students get the facility of group health insurance scheme at nominal premium.

**Remedial coaching classes:** Remedial coaching classes are held for the honours courses.

**Career Counselling Cell:** The Career Counselling Cell of the college has been established to encourage and to provide information to the students including former students about the present job scenario, self-employment, entrepreneurship development and other issues related to career development.

**Continuous Assessment System & Examination:** There is a process of continuous assessment of students through various kinds of examinations like online tests, surprise tests, unit tests, and test at regular interval. Under CBCS curriculum 20% of marks shall be reserved for class attendance and class test/ assignment/seminar in Core papers, Discipline Specific Elective Papers and in Generic Elective Papers. Internal tests shall be held on 8<sup>th</sup> and 16<sup>th</sup> week of the concerned semester. Semester end exam shall be held during 21<sup>st</sup> – 23<sup>rd</sup>

weeks (tentative) of a semester. Before the starting of new academic session, college prepares the academic calendar for the upcoming session mentioning list of holidays, academic programmes, important days of observation etc and the academic calendar are displayed in the college notice board and in the college website.

**Community Development by NSS:** As the college is a part of society, so, there are some responsibilities towards the society which are carried out through community development and extension activities. Three NSS units headed by Sri Satyajit Sinha, Prof. Biswajit Pakhira and Prof. Pankaj Sen organise several programmes like blood donation, health camp, flood relief, awareness programmes for AIDS, Polio, Hepatitis, Plantation, Special Camps and many others throughout the year.

**Students' Council:** Students' Council is the platform to raise the issues on various subjects related to students. The election of Students' Council is held following norms and regulations framed by the university and the State Government.

**Identity Card:** Identity Card of each student is supplied by the college authority. Each student should enter in the college with valid Identity Card.

**Research and Consultancy Activities:** There is a Research and Consultancy Cell in the college to carry out research and consultancy works. The departmental field and survey projects are supervised by this cell.

**Publication:** The college publishes one online journal – *postScriptum: An Interdisciplinary Journal of Literary Studies* (online, open access, peer-reviewed, indexed in DOAJ, OpenAIRE) ISSN: 2456-7507. Please scan this QR code with your smart phone to visit the journal website: [postscriptum.co.in](http://postscriptum.co.in). Interested researchers and academicians can publish their research papers in this journal following the respective guidelines.



Besides, the faculty members publish their research papers in various journals of national and international repute.

The college also publishes its own magazine as well as departmental wall magazines; this is where the students get the opportunity to express their imaginative and artistic skills.

**Seminar/Symposium/Workshop/Conference:** The College organises seminar, symposium, workshop, conference etc. at a regular interval. In this regard, organization of interdisciplinary lectures or talks or interdisciplinary classes are worth mentioning. A large number of such events have been organized during last five years.

**Excursion & Field Survey:** Various departments like departments of Botany, Zoology, Geography, and Bengali organise the excursion programme in each year to acquaint with the nature and environment. Moreover, the departments of Botany, Zoology and Geography organise such excursion as per module of syllabus.



# Sarat Centenary College

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**Women Empowerment:** The Women's Study Cell of the college is running various kinds of activities related to women empowerment, gender sensitization, and social justice for women. The cell organizes several programmes in this regard.

**Integrational Aspect:** The college encourages the national ethos of integration among caste, creed and religion through 'Dalit Studies Cell'. Dhaniakhali is the reserved constituency. Most of the population of it belongs to underprivileged section of the society. To consider the fact the college has introduced a cell for the social complement of the weaker section of the society.

**Anti-Ragging Cell:** The college is proud to announce that it is a fully ragging free campus. The college authority is obliged by the directives of Government in this regard to look into the matter.

**Alumni Association:** Alumni of this institution are a relevant and valuable part of the college. Their association is deeply associated with the college for its development and enrichment and suggests necessary proposals for the improvement of academic atmosphere of the college.

## GOVERNING BODY

The Governing Body consisting of following members is the apex body to look after the proper functioning of the institute with the formation of strategies and policies – how to run the college in smooth manner.

1. Md Hanif	: Hon'ble President & Govt. Representative
2. Dr. Sandip Kumar Basak	: Secretary & Principal
3. Sri Arup Kumar Sarkar	: Govt. Representative
4. Sri Sajal Basu Roy	: WBSCHE Representative
5. Dr. Mainak Kumar De	: Univ. Representative
6. Dr. Tunu Rani Bera (Mukherjee)	: Univ. Representative
7. Prof. Basudev Halder	: Teacher Representative
8. Dr. Ramanuj Konar	: Teacher Representative
9. Dr. Khandakar Mahammad Hasib	: Teacher Representative
10. Sri Shyamal Bhattacharyya	: Non-Teaching Representative

# Sarat Centenary College

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Internal Quality Assurance Cell (IQAC) was formed as per guidelines of UGC to monitor the progress of academic and administrative functioning of the college. The present members of the IQAC are as follows:

1. Dr. Sandip Kumar Basak, Principal (Chairperson)
2. Md Hanif, President, GB,SCC (Member from Management)
3. Dr. Ramanuj Konar, Assistant Professor of English (Co-ordinator)
4. Prof. Basudev Halder, Assistant Professor of Geography (Teacher Member)
5. Dr. Khandakar Mahammad Hasib, Assistant Professor of Botany (Teacher Member)
6. Dr. Bidyut Santra, Assistant Professor of Mathematics (Teacher Member)
7. Dr. Satyabrata Bhattacharya, Assistant Professor of Physics (Teacher Member)
8. Sri Manik Kumar De, Head Clerk(officiating; Member from Administration)
9. Sri Shyamal Bhattacharya, Accountant (Member from Administration)
10. Nominee from local Society (to be nominated by the President, GB)
11. Alumni representative : President of the Alumni Association
12. Dr Prajjal Dutta (Nominee from stakeholders; Nominated by donor member)
13. Students' Representative: GS of Students' Council

## CODES OF CONDUCT

1. Discipline and punctuality are most important for the students. It is mandatory to maintain the discipline and punctuality for all students inside the college premises. Break of such discipline is liable to be punished as desired by the authority.
2. Useless loitering in the class rooms, corridors, office rooms, library and other places of the premises is strictly prohibited.
3. Noisy conversations and shrill voices creating hindrance to the cultivation of academic and official affairs, quarrelling, and indulgence in any untoward incidents in the campus are also prohibited. Students found guilty of any of the aforementioned offences are liable to be punished as the college authority desires.
4. Students found guilty of any damage, ravage, wastage, misuse or loss of any property, assets, appliances of the college, individually or collectively, shall be penalised according to the degree of offence.
5. Major violation of discipline or delinquency in the college by the student shall invite outright restriction from the college without any notice.
6. The grievances of the students, if any, may be reached to the grievance redressal box available in the college office or may be reached to the Principal. However, any attempt to create chaos by false or baseless allegation of any sort by the student individually or collectively is strongly discouraged and may be treated as penal offence, if the authority desires.
7. Students are not allowed to enter the protected zone like laboratory, library, college office, Principal's chamber, Staff room etc. without proper permission.
8. Male students are not allowed to enter the Girls' common room in any case.
9. Students must maintain the law and order, peace, silence, cordial relation and respect for the institution for inculcating the proper academic atmosphere of the institute.
10. Creating nuisance in any sort in the college premises is a penal offence and liable to be punished as desired by the authority.
11. Entering in the college premises with valid identity card duly signed by the Principal/

Teacher-in-charge is mandatory.

12. Ragging is strictly forbidden in the college. If anyone is found guilty of ragging shall be punished according to the Court of Law. Students are advised to follow the UGC (<http://www.ugc.ac.in/page/Ragging-Related-Circulars.aspx>) and state Government guidelines in this regard. It is also to be noted that during admission, students and their guardians are supposed to submit an anti ragging affidavit as directed by the Supreme Court. Affidavits may be filled online through the following web portals:

[www.amanmovement.org](http://www.amanmovement.org) OR [www.antiragging.in](http://www.antiragging.in)

## এক নজরে CBCS

২০১৭-১৮ শিক্ষাবর্ষ থেকে U.G.C এবং পশ্চিমবঙ্গ রাজ্য সরকারের নির্দেশক্রমে বর্ধমান বিশ্ববিদ্যালয় তার অধীনে সমস্ত ডিগ্রি কলেজ গুলিতে CBCS শিক্ষা পদ্ধতি বাধ্যতামূলক করেছে।

**C.B.C.S কী?:-** প্রথমেই বুঝে নেওয়া যাক CBCS পদ্ধতিটি কী? CBCS-এর পুরো কথাটি হল Choice Based Credit System। একজন শিক্ষার্থীকে যে যে বিষয় পড়তে হবে তাকে পাঁচটি ভাগে ভাগ করা হয়েছে। (i) Core Course (CC) (ii) Discipline Specific Elective (DSE) Course (iii) Generic Observation of International women's day ory Courses (AECC) (v) Skill Enhancement Course (SEC) । এই পাঁচটিভাগ অনার্স ও জেনারেল উভয় ছাত্র ছাত্রীদেরই পড়তে হবে।

**Core Course (CC):-** ধরা যাক কেউ বাংলা অথবা গনিতে অনার্স নিল। সে ক্ষেত্রে তার Core Course বা CC হবে যে বিষয়ে অনার্স নিয়েছে সেটাই। যারা B.A জেনারেল ভর্তি হবে তারা দুটি বিষয় পছন্দ করবে। সেই দুটি বিষয় তাদের CC হবে। এছারা জেনারেলের ছাত্র ছাত্রীদের Core Course হিসেবে প্রথম অর্ধবর্ষে [Language-1] অর্থাৎ ইংরাজী পড়তে হবে, দ্বিতীয় অর্ধবর্ষে Language-2 (বাংলা) পড়তে হবে। তৃতীয় অর্ধবর্ষে আবার Language-1 এবং চতুর্থ অর্ধবর্ষে Language-2 পড়তে হবে (একমাত্র কলেজের নির্দিষ্ট বিষয় গুলির মধ্যে থেকেই) । B.Sc জেনারেলের ক্ষেত্রে ছাত্রছাত্রীদের প্রথম অর্ধবর্ষ থেকে চতুর্থ অর্ধবর্ষ পর্যন্ত তিনটি বিষয় প্রতি অর্ধবর্ষে পড়তে হবে।

**Generic Elective (GE) Course:-** Generic Elective Course বা GE বলতে বোঝায় Core Course অতিরিক্ত অন্য বিষয়। B.A অনার্সের ছাত্রছাত্রীদের অনার্সের বিষয় ছাড়া অতিরিক্ত দুটি বিষয় পছন্দ করতে পারবে, এক্ষেত্রে ও কলেজের নির্দিষ্ট বিষয় গুলির মধ্যে থেকেই। ধরা যাক বাংলা অনার্সের কোন ছাত্র ছাত্রী ইতিহাস এবং দর্শন GE হিসাবে নিল। সেক্ষেত্রে দুটি বিষয়ের যেটি প্রথম, সেটির প্রথম ও দ্বিতীয় পত্র, প্রথম দুটি অর্ধবর্ষে পড়তে হবে; এবং দ্বিতীয় বিষয়টির তৃতীয় ও চতুর্থ পত্র তৃতীয় ও চতুর্থ অর্ধবর্ষে পড়বে। B.A অনার্সের ছাত্রছাত্রীদের GE এর বিষয়, সিলেবাস হবে ঐ বিষয়ের B.A General এর CC যেটা সেটা। অর্থাৎ পূর্বোক্ত উদাহরণের ইতিহাস এবং দর্শনের General-CC এর বিষয় গুলি। B.Sc অনার্সের ছাত্রছাত্রীদের ক্ষেত্রেও একই ব্যাপার।

**Discipline Specific Elective (DSE) Course:-** DSE অনার্স এবং জেনারেল উভয় ছাত্রছাত্রীদেরই পড়তে হবে। এটি হল কোন বিষয়ের গভীরতর অনুশীলনা। অনার্সের ক্ষেত্রে পঞ্চম ও ষষ্ঠ অর্ধবর্ষে এটি পড়তে হবে, Core Course-এর পাশাপাশি B.A, B.Sc এবং B.Com সবার ক্ষেত্রে এটি প্রযোজ্য। ছাত্রছাত্রীরা যে বিষয়ে অনার্স নেবে সেই বিষয়েরই DSE তাদের পড়তে হবে। জেনারেলের ক্ষেত্রে ছাত্রছাত্রীরা যে যে বিষয় গুলি নেবে সেই বিষয়েরই DSE তাদের পড়তে হবে।

**Ability Enhancement Compulsory Courses (AECC):-** এই কোর্সটি অনার্স ও জেনারেল সবার ক্ষেত্রে বাধ্যতামূলক। এর মধ্যে যে বিষয়ে গুলি আছে তা হল, ENVS, MIL(Modern Indian Language, এক্ষেত্রে বাংলা) এগুলি পড়তে হবে প্রথম দুটি অর্ধবর্ষে।

**Skill Enhancement Course (SEC):-** এই কোর্সটি ও অনার্স এবং জেনারেল উভয় ছাত্রছাত্রীদেরই পড়বে। এর উদ্দেশ্য হল যে কোন পঠিত বিষয়ের সঙ্গে তার প্রায়োগিক দিকটিকে সংযুক্ত করা। অনার্সের ক্ষেত্রে B.A, B.Sc এবং B.Com অনার্স বিষয়ের SEC পড়তে হবে। এটি পড়ানো হবে তৃতীয় ও চতুর্থ অর্ধবর্ষে, দুটি কোর্স, B.A, B.Sc জেনারেলে চারটি করে SEC Paper পড়তে হবে, যা শুরু হবে তৃতীয় অর্ধবর্ষে থেকে ষষ্ঠ অর্ধবর্ষ পর্যন্ত। B.Com এর ক্ষেত্রে তৃতীয় অর্ধবর্ষে একটি, চতুর্থ তে দুটি এবং ষষ্ঠ অর্ধবর্ষে একটি কোর্স পড়তে হবে। এক্ষেত্রেও B.A/B.Sc/B.Com নিজেদের থেকেই SEC Course পড়তে হবে।

**বিাদ্রা:-**

(১) B.A, B.Sc এবং B.Com এর অনার্সে ছাত্রছাত্রীদের L<sub>1</sub>/L<sub>2</sub> পড়তে হবে না।

জেনারেল B.A ছাত্রছাত্রীদের L<sub>1</sub>/L<sub>2</sub> পড়তে হবে।

জেনারেল B.Sc ছাত্রছাত্রীদের L<sub>1</sub>/L<sub>2</sub> পড়তে হবে না।

জেনারেল B.Com ছাত্রছাত্রীদের প্রথম অর্ধবর্ষে L<sub>1</sub> এবং তৃতীয় অর্ধবর্ষে L<sub>1</sub>2 পড়তে হবে L<sub>2</sub> পড়তে হবে না।

(২) CC, DSE এবং GE কোর্স গুলির পরীক্ষা Semester পদ্ধতিতে অর্থাৎ ৬ মাস অন্তর হবে। পূর্ণমান-৭৫; এর মধ্যে ৬০ নম্বর বিশ্ববিদ্যালয়ের পরীক্ষা এবং ১৫ নম্বর আভ্যন্তরীণ। এই আভ্যন্তরীণ ১৫ নম্বর এর মধ্যে ৫ নম্বর উপস্থিতির জন্য, এবং ১০ নম্বর আভ্যন্তরীণ মূল্যায়নের। AECC এবং SEC এর কোন আভ্যন্তরীণ মূল্যায়নের নেই।



Bio-diversity in our College

## Important Links

College Website for Notice/Information: [www.scollegednk.ac.in](http://www.scollegednk.ac.in)

College ERP website : [www.camsscollege.in](http://www.camsscollege.in)

College admission website : [www.scollegednk.in](http://www.scollegednk.in)

BU Website : [www.buruniv.ac.in](http://www.buruniv.ac.in)

Online Anti-Ragging Disclosure : [www.antiragging.in](http://www.antiragging.in)