SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

SARAT CENTENARY COLLEGE

DHANIAKHALI, DISTRICT- HOOGHLY

712302

https://sccollegednk.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

It was the ardent zeal for the upliftment of higher education that some far-sighted gentlemen of Dhaniakhali decided to establish a College for the young boys and girls of the locality. Accordingly in 1976 at the birth centenary of Sarat Chandra Chattopadhyay, the great Bengali novelist, Sarat Centenary College was established as a junior College with higher secondary courses which was later upgraded into a degree college in 1978 with all three streams of arts, science & Commerce being affiliated under the University of Burdwan. The College stands at the heart of Dhaniakhali. It is under the grants-in-aids scheme of the Govt. of West Bengal. The College campus extends over an area of 03 acres.

The College has received UGC recognition under 2(f) & 12B w.e.f 1978. Till date the College has undergone two cycles of NAAC accreditation in 2005 (C++) &re-accreditation in the 2nd cycle 2016 (B). As the only institute of higher learning at the undergraduate degree level in the Dhaniakhali development block, there is a need to develop a network and strong covalent linkage with society. The College encourages and spreads knowledge and value-based education amongst the young mind and thereby enlightens them to build up a career in personal and professional life with an emphasis on all-round development in respect to the modern global scenario.

Vision

The Rigveda says : "Samgacchabhwam Samvadadhwam Sam vo manamsi janatam…". The vision of the college is to impart quality education at the undergraduate level to the students of the locality with a focus on the underprivileged section. The main vision is to synchronize the implications of the Rigveda hymn to modernity. Imparting education to the undergraduate students through taking all the stakeholders together to a common goal- uplifting individual consciousness and elevating the institution to a higher accolade simultaneously.

Mission

The mission of the Sarat Centenary College (SCC) is as follows :

1. Making our students academically confident: All the faculty members take it as a challenge to make their respective students academically confident when confronted with the outer academic world.

2. Making our students mentally tolerant: It is imperative on the part of any academic institution to provide an atmosphere where a culture of tolerance is the essential prerequisite. All stakeholders in the college with their immense diversity in various forms provide ample room for others to negotiate when required, said an example of tolerance in the neighbourhood.

3.   Making our students morally upright: SCC through its various programmes inculcates a high moral aptitude among its students. The institution believes in the notion that every student with upright morality is a living epitome of the collective consciousness.

4.   Making our students environmentally conscious: environmental consciousness has become one of the

most important issues to deal with. So it is a duty on the part of the institution to make its students aware of the dangers of climate change on one hand and the importance of sustainable development and eco-friendly surroundings on the other.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Active cooperation and coordination from all stakeholders

2. Increased infrastructural facilities involving e-governance

3. Enthusiastic participation in community development through NSS

4. Wi-Fi facility across the Campus

5. A band of young, enthusiastic research-oriented faculty members

6. Encouragement by the G.B / IQAC to the faculty members for research and

   publishing

7. Well-structured mechanism for curricula delivery and assessment and regular

   updates of the functioning pattern to align with the University guidelines and

   students' needs.

8. Significant investment in infrastructural development.

9. Provision of scholarships & financial assistance to needy students with awareness

   programmes for various schemes on a regular basis.

10. Mechanism redressing grievances of the students

11. Totally ragging free campus

12. A healthy democratic system of governance.

13. Implementation of e-governance and quality assurance initiatives.

14. Extended student support system

15. Providing awareness on the conservation of biodiversity and natural resources

16. Digitalized library, ICT-enabled classrooms, research, and development activities

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17. Digital financial transactions for total transparency and efficiency

18. A participatory management system through various committees, sub-committees,

and transparent decision-making ensures democratic participation from all

stakeholders.

19. Highly efficient functional institutional bodies ensuring effective academic and

administrative processes.

20. Very enthusiastic and exuberant student community

21. Cooperative-minded neighbourhood that always participates in any cause of the

college

22. Transparent and good mechanism for providing equal opportunity for students

23. Collaborations/linkages with other institutions for faculty exchange, seminars, etc

24. Commitment to governance, and leadership management practices through e-

governance, quality assurance, and participatory management.

25. Above all our greatest strength is our students who have the capacity to turn any

negativity into a positive force.

Institutional Weakness

1. Infrastructural weakness: Though the college has made some infrastructural development, to meet the rising demands of the students and faculty it is not sufficient enough.

2. Limited funding for research activities: Inadequate financial resources make it difficult for the college to support research endeavours.

3. Inadequate office staff: At present the college is running very short of full-time office staff. As a result, some administrative lacunas emerge that are beyond our control.

4. Decline in student enrollment and dropout: Since the Covid -19 students' enrollment in college has declined. What is more alarming is that student enrolment in science faculties has become notoriously meager. Moreover, a significant number of students drop out in the middle of their course careers.

5. Lack of strong college-industry tie-ups: Sarat Centenary College despite its efforts has not been able to

establish tie-ups with industries or other institutions of national importance

Institutional Opportunity

1. The college was established by some local people with an acute interest in higher education. Hence a strong bond of cooperation between the college and neighbourhood has existed from the college's inception. Most of our students neighbouring communities.

2. The rural background of the college offers an excellent opportunity for the college to provide a higher educational scope to the students who otherwise would have been deprived of it. The college started with the students, most of whom were 1st generation learners. Now many of them are sending their wards to our college which proves the local upliftment envisioned by the founders has become a reality at least for a section of the locality.

3. An excellent teaching faculty with so many researchers provides immense opportunities for opening up the modern academic world before the students. Especially the science faculty through organizing regular annual science exhibitions to inculcate scientific temperament among the students.

4. There is ample opportunity for SCC to develop its physical infrastructure and we are working on the goal now. The rural base of its locality, massive greenery, rich biodiversity, and efficient human resources can and will help us to create sustainable development in the locality in the near future.

Institutional Challenge

1. Infinitesimal financial resources cast a heavy shadow on the prospect of infrastructural development. The challenge is to secure adequate funds for future developmental facilities.

2. Building strong ties with industries is a great challenge to our institution. The rural situatedness may have provided other opportunities to the college but linkages with industries for the benefit of our students are hindered in this case.

3. COVID-19 has seriously undermined the socio-economic structure everywhere, Dhaniakhali is not an exception either. The problem is not unique but rather universal. But what is unique in our case as a rural college, a large number of students are compelled to go out for jobs however precarious they might be. It is a challenge for the college to convince those students in this regard and bring them back to the institution for a bright future.

4. Providing ample opportunity for the teachers to do research and consultancy work is a challenge to the college. The college needs to provide adequate support resources. An incentive to motivate the teachers to undertake research projects and offer consultancy services.

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college. The college needs to provide adequate support resources. An incentive to motivate the teachers to undertake research projects and offer consultancy services.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sarat Centenary College offers fifteen undergraduate courses including B.A, B.Sc & B.Com programmes in honours and general following the Choice Based Credit System (CBCS) designed by the University of Burdwan since 2017. However, since 2023-2024 NEP and CCFUP have been introduced where twenty-eight undergraduate courses were taught.

Curriculum delivery :

Every department has implemented a curriculum plan that is effectively delivered to the students according to the academic calendar prepared by the college. Project work and excursion programmes along with educational tours are organised by a few departments for the effective delivery of the curriculum.

Continuous Internal Evaluation :

All the departments conduct continuous evaluations to ensure that the students understand their lessons. Co-curricular activities are arranged by the college for the benefit and improvement of the students.

Cross-cutting issues :

Professional ethics, gender, human values and environmental sustainability are integral to the issues of the college to help the students cope with the challenges of the outer world. The cross-cutting issues of Professional ethics, gender, human values and environmental sustainability are well integrated and reflected in the existing curriculum with the aim of its enrichment.

Feedback :

The College has collected and analysed feedback from the students in both formal and informal ways regarding various aspects of curriculum delivery, institutional infrastructure, laboratories, library facilities, office facilities and other support services of the institution. The college has taken action to these feedback reports as far as possible.

Teaching-learning and Evaluation

Sarat Centenary College has evinced its commitment towards bold teaching and learning evaluation processes within its academic framework.

Admission (Enrolment) :

The College follows a free, fair, and transparent online admission as per the admission circular and the Reservation policies of the State Govt. and the University of the Burdwan. 1st sem enrolment (admission)

percentage (overall) and from the reserve categories are **53.74% and 52.6%** over the last five years.

Student – Teacher ratio :

The college has a good healthy student-teacher ratio of 39:1 (last completed academic year i.e. 2022-23) which ensures a dedicated and devoted teaching-learning environment.

ICT Infrastructure :

The College has a robust ICT infrastructure which includes LMS, KOHA, INFLIBNET Subscription, Projectors, high-speed internet, Computer by the latest configurations, PA systems in the large classrooms, multiple smart classrooms, and many others for providing quality education to the students.

Experiential, Participative, And Problem-Solving Teaching–Learning Methodologies :

The College effectively stresses promoting Experiential, Participative, Problem-Solving, and teaching-learning methodologies by conducting practical classes, projects, dissertations, field trips, seminars, workshops, etc. Community engagement extension activities students' seminars, quiz competitions, educational exhibitions, and other co-curricular activities help the students help the students to gain knowledge.

Faculty Profile and Strength:

SCC has a vast pool of human resources as faculty members comprising both young and experienced teachers **95.95 %** of full-time sanctioned posts of faculty members are filled as per UGC guidelines. **63.73%** of full-time faculty members are qualified with NET / SLET / SET / P. hD / M. Phill degrees.

Internal and External Examinations :

SCC conducts internal and external examinations as per University of Burdwan regulations. The Teacher's Council centrally monitors the examination procedure through constructing examination committees for each semester. Departments conduct academic progress meetings to ascertain the student's progress, syllabus completion etc. The academic council prepares the academic calendar.

Examination Oriented Grievances :

- Students can apply for a review of their published results within the stipulated time fixed by the University. The College office in this regard pays due attention timely and in a humane manner.
- The College has introduced a mentoring system for the last few years.

Pos, PSOs, and Cos enlistment, circulation, and evaluation of their attainment :

- The Pos, PSOs, and Cos of all the programmes and courses have been designed meticulously by the IQAC and the departments. They have been shared through classroom interactive sessions.
- The evaluation of the attainment of enlisted outcomes (Pos, PSOs, and Cos) is conducted through mechanisms like result analyses, departmental meetings, etc.

Results :

The College has a healthy examination pass percentage hovering above **71.57%** over the last five years.

Student Satisfaction Survey :

The College conducts student satisfaction survey annually.

Research, Innovations and Extension

Resource Mobilization for Research :

Faculty members of SCC have received four numbers minor research projects from UGC. One of each MRP from UGC in Mathematics, Bengali, English & Political Science received a total rupees 6.96 lakh for the period of 2018-2023. Moreover, the Principal as co-PI has received Rs. 1, 24,57,790/-from UGC, DST, SERB, and DBT in collaboration with West Bengal State University.

Research Publications and Book Publications :

- **53** research papers have been published by different faculty members in the last five years and are under the UGC-Care enlisted category.
- **33** books and book chapters with ISBN have been published by the faculty members during the last five years.

Seminars / Webinars / Workshops / Conferences :

The College has arranged for International and National seminars and a series of webinars.

NSS Activities :

The College has **03** NSS units. Regular extension and outreach programmes have been conducted by the Institution, organised by the NSS units in the last five years

Collaborative Activities :

12 MoUs with different institutions and 7 research collaboration have been established for the execution of various capacity building etc. during the last five years.

Infrastructure and Learning Resources

Sarat Centenary College is a thriving educational institution with a glorious campus :

The Main Building (Sarat Chandra Bhavan) consists of **–**

- Principal's Chamber
- The Office
- Teachers' Room
- IQAC Room

- Examination Room
- Girls' Common Room
- Departments of Physics, Chemistry, Zoology & Botany
- Other classrooms in the first and second floor
- Girls & Boys' toilets in each floor

Adjacent to the main building is **Rabindra Bhavan** which consists**:**

- The Library (ground floor)
- Department of Bengali (First floor)
- Department of English (Second floor) with smart classroom

Adjacent to Rabindra Bhavanis **Netaji Bhavan** where Department of Mathematicsis located**.** On the ground floor newly constructed Office, Accounts, and Cash section is to be shifted.

Jagadish Chandra Bhavan holds Department of Geography with laboratory and smart classrooms

Vidyasagar Bhavan holds a gymnasium and Department of Physical Education on the ground floor and **A.P.J. Abdul Kalam Auditorium** is on the 2nd floor.

Adjacent to Vidyasagar Bhavan is located **Nivedita Bhavan** where the canteen and other classrooms are situated.

Oppositive to Vidyasagar Bhavan is **Swamiji Bhavan** where on the ground floor the Students' Council office and on the second floor Boys' Common Room are situated.

There is a large well-maintained playground within the campus in front of the main building and a volleyball court is located in front of Vidyasagar Bhavan and Nivedita Bhavan.

Total number of classrooms:**30**

Total number of laboratories:**09**

ICT enabled classrooms:**07**

ICT Facilities :

- The institution has made significant investments in high-speed connectivity derived from competent service providers. These networks provide around 60 Mbps of internet connectivity.
- A total of 45 computers serve as beneficial tools for teaching–learning, contributing to a technologically enriched academic environment.
- The College updates its IT facilities and utilizes various software applications like ERP, LMS, CAMS, etc. for efficient e-administration and e-communications.
- **20** Full HD IP Cameras for security surveillance throughout the campus.
- Library: A rich library with **22,083** numbers of books journals, and digital cataloging system facilities through KOHA.

Other Facilities :

- **Playground:** The College has a large playground where annual sports, annual cultural functions, freshers' welcome, etc. are held every year. There is also a volleyball court. The Department of Physical Education utilizes the playground as a site for their practical classes.
- **Gymnasium:** The college has a well-equipped AC gymnasium for students under the supervision of the Physical Education department.
- The College ensures inclusivity through facilities like ramps, disabled-friendly toilets, and purified drinking water, Pather Panchalali an initiative by the Govt. of West Bengal for cool purified water.

Solar Panels, Rain Water Harvesting and Ground Water Recharging System, Medicinal Garden represent the Institution's commitment to a green campus.

Student Support and Progression

Sarat Centenary College offers various services and strategies to help students succeed academically, emotionally, and socially through their educational journey and ensure their smooth progression from one stage to another.

- **Scholarship and Freeship :**

The College guarantees that the students get benefitted from the scholarships provided by the Govt. of West Bengal and Non-Government agencies through prompt and timely notifications, communications, and verifications for smooth processing of the same. In the last five years, a total of 8884 students received such scholarships. During the pandemic period tuition fees, library fees, and electricity fees were reduced or waived.

- **Capacity Building and Skill Enhancement Programme** :

1. Different departments take the initiative for capacity building and skill enhancement programmes to improve students' capability knowledge and competencies. Though special events for the purpose could not be arranged, still the teachers in their own capacities encourage and offer extensive help to the students in Capacity Building and Skill Enhancement.
2. The College has signed MoUs to collaborate with other HEIs to provide better academic and skill improvement opportunities.
3. The faculty members of our college constantly motivate and guide our students for their academic as well as professional careers.

- **Student Progression and Placement :**

1. The results of our students are quite impressive. A number of our students regularly get admission to higher education and qualify for different competitive exams like NET, SET, GET, etc. In the last five years, these numbers are **273** and **04** respectively. In the last five years, **12** students got placement in Governmental and Non-Governmental agencies and institutions.

- **Awards and Achievements :**

The College motivates active participation of students in different co-curricular and extra-curricular activities by providing support. A few students have bagged distinctiveness at the University and district levels.

- **Organised Grievance Redressal Mechanism :**

The College has functional well well-organized regulatory committees for awareness, prevention, and addressing of grievances related to ragging, and sexual harassment of students. In the last five years, no such complaints have been lodged, which proves a very healthy cooperative atmosphere within the campus.

- **Alumni :**

The College has a registered alumni association

Governance, Leadership and Management

Sarat Centenary College is always governed in accordance with the vision and mission of the Institution. Democratic and decentralized governance helped the College to achieve sustained institutional growth both in academics and administration.

- New constructions, installations of new facilities, and up-gradations have made the College distinctive.
- Decentralized and participative administration have made institutional governance and developmental activities smooth and efficient.

SCC always prepares institutional perspective plans focused on

- Teaching learning processes, Student Enrichment, Students' outreach activities intuitional social responsibility, institutional physical and academic infrastructure augmentation and administration with ample use of modern ICT-based technology and accordingly strategies are developed to ensure their executions.
- Sarat Centenary College is a Grant in Aid College under the Higher Education Department, Govt. of West Bengal, and is affiliated with the University of Burdwan.
- Faculty members are appointed by the Governing Body of the College through the recommendation of the College Service Commission, West Bengal as per UGC guidelines.
- The principal is the head of the institution and leads the administration under the aegis of the Governing Body and in consultation with IQAC and Teachers' Council. Different sub-committees under the Teachers' Council, IQAC, and administrative sub-committees monitor various academic and administrative activities of the College.
- SCC has successfully implemented E-Governances in all areas of operation of the College including administration, finance and accounts, student admission and support, and examination.
- IQAC of this College crucial role in framing and implementing quality assurance strategies. It collects and analyses feedback from all these stakeholders and necessary actions. It encourages the faculty members to research and publish in regular intervals for their career advancement.
- IQAC meetings are held regularly for both the academic and administrative development of this college. It organises Academic and Administrative Audit, Green Audit, Gender Audit, Energy Audit by competent authorities.
- IQAC has played a significant role in signing 09 MoUs with various HEIs and conducted several activities in collaboration with them for the holistic development of the students.

The college is certified with ISO 9001: 2015.

Institutional Values and Best Practices

Gender Audit and Measures :

Gender Audit: Regular Internal and External Gender Audit

Facilities for women in the campus :

- Secured and progressive college campus
- Kanyashree scholarships

Gender Issues in Curriculum: The College offers a number of courses that include gender issues.

Gender Sensitization: Organize regular sensitization programme.

Women Empowerment in College Administration: Some administrative and academic committees are represented or convened by lady teachers.

Institution Green Campus Facilities and Initiatives :

- Solar panel of capacity of 0.36 KVA and LED light in the campus.
- Management of various types of degradable and non-degradable waste are managed by housekeeping.
- Water conservation such as rainwater harvesting and groundwater recharging system has been installed.
- Green campus initiatives have been undertaken through gardening and declaring the campus as a single-use plastic-free zone.
- Disable friendly barrier-free environment through ramps, washrooms, and provisions for wheelchairs facility for Divyangjan persons.

Quality Audits on Environment and Energy are regularly undertaken by the Institution through :

- Green Audit
- Energy Audit
- Clean and Green campus initiative through gardening, declaring the campus as a single-use plastic-free zone, and daily waste management.

Beyond the campus environmental promotion and sustainability activities were conducted through :

- Plantation of saplings in the adopted villages by NSS
- Environmental consciousness programme arranged by NSS in the adopted villages.

Institutional Efforts / Initiatives in providing an inclusive environment :

Through various initiatives in providing an inclusive environment :

- Events like freshers welcome, farewell ceremony, annual sports, annual social festival, etc. for the students.
- Celebration of various Commemorative Days.
- Programmes on the Constitutional obligations about values, rights, duties, and responsibilities.

Best Practices :

- **Best Practice I:** Provision of scholarships from the Government as well as from the College fund
- **Best Practice II:** Publication of online journal – **Postscriptum**

Distinctiveness :

Preservation of native bio-diversity and saving the environment for sustainable development.

- Green Audit
- Energy Audit
- Clean and Green campus initiative through gardening, declaring the campus as a Single Use Plastic free zone, and daily waste management.
- NSS activities
- Departmental activities
- Protecting native environment

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SARAT CENTENARY COLLEGE
Address	Dhaniakhali, District- Hooghly
City	DHANIAKHALI
State	West Bengal
Pin	712302
Website	https://sccollegednk.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SANDIP KUMAR BASAK	03213-255282	9434353556	-	principal_sccollegednk@rediffmail.com
IQAC / CIQA coordinator	Ramanuj Konar	03213-255150	7001632262	-	iqac.scc@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	University of Burdwan	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	05-05-1980	[View Document](#)
12B of UGC	05-05-1980	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dhaniakhali, District- Hooghly	Rural	3.34	2129

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted

UG	BA,Bengali, Three Year Major in Bengali	36	Higher Secondary or Equivalent passed	Bengali	260	176
UG	BA,Bengali, Four Year Major in Bengali	48	Higher Secondary or Equivalent passed	Bengali	99	26
UG	BA,English,F our Year Major in English	48	Higher Secondary or Equivalent passed	English	99	38
UG	BA,English, Three Year Major in English	36	Higher Secondary or Equivalent passed	English	65	15
UG	BA,Sanskrit, Four Year Major in Sanskrit	48	Higher Secondary or Equivalent passed	Bengali,Sans krit	78	8
UG	BA,Sanskrit, Three Year Major in Sanskrit	36	Higher Secondary or Equivalent passed	Bengali,Sans krit	65	37
UG	BA,Santali,T hree Year Major in Santali	36	Higher Secondary or Equivalent passed	Bengali,Engl ish + Santali	65	6
UG	BA,History,F our Year Major in History	48	Higher Secondary or Equivalent passed	English,Beng ali	78	16
UG	BA,History,T hree Year Major in History	36	Higher Secondary or Equivalent passed	English,Beng ali	180	107
UG	BA,Geograp hy,Four Year Major in Geography	48	Higher Secondary or Equivalent passed	English,Beng ali	44	28
UG	BA,Geograp	36	Higher	English,Beng	65	2

	hy,Three Year Major in Geography		Secondary or Equivalent passed	ali		
UG	BA,Political Science,Four Year Major in Political Science	48	Higher Secondary or Equivalent passed	English,Bengali	78	20
UG	BA,Political Science,Three Year Major in Political Science	36	Higher Secondary or Equivalent passed	English,Bengali	200	147
UG	BA,Philosophy,Three Year Major in Philosophy	36	Higher Secondary or Equivalent passed	English,Bengali	141	45
UG	BA,Philosophy,Four Year Major in Philosophy	48	Higher Secondary or Equivalent passed	English,Bengali	69	10
UG	BA,Education,Three Year Major in Education	36	Higher Secondary or Equivalent passed	English,Bengali	150	65
UG	BA,Physical Education,Three Year Major in Physical Education and Sports	36	Higher Secondary or Equivalent passed	English,Bengali	90	40
UG	BSc,Botany, Three Year Major in Botany	36	Higher Secondary or Equivalent passed	English,Bengali	61	10
UG	BSc,Botany, Four Year Major in Botany	48	Higher Secondary or Equivalent passed	English,Bengali	23	0
UG	BSc,Chemist	48	Higher	English,Beng	37	1

	ry,Four Year Major in Chemistry		Secondary or Equivalent passed	ali		
UG	BSc,Chemistry,Three Year Major in Chemistry	36	Higher Secondary or Equivalent passed	English,Bengali	40	0
UG	BSc,Mathematics,Four Year Major in Mathematics	48	Higher Secondary or Equivalent passed	English,Bengali	68	2
UG	BSc,Mathematics,Three Year Major in Mathematics	36	Higher Secondary or Equivalent passed	English,Bengali	42	0
UG	BSc,Physics,Three Year Major in Physics	36	Higher Secondary or Equivalent passed	English,Bengali	40	0
UG	BSc,Zoology,Four Year Major in Zoology	48	Higher Secondary or Equivalent passed	English,Bengali	23	11
UG	BSc,Zoology,Three Year Major in Zoology	36	Higher Secondary or Equivalent passed	English,Bengali	61	11
UG	BCom,Commerce,Four Year Major in Accounting and Management	48	Higher Secondary or Equivalent passed	English,Bengali	60	6
UG	BCom,Commerce,Three Year Major in Accounting and Management	36	Higher Secondary or Equivalent passed	English,Bengali	183	4

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				5				26			
Recruited	1	0	0	1	5	0	0	5	16	6	0	22
Yet to Recruit	0				0				4			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				20
Recruited	3	1	0	4
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	11	1	0	12
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	3	0	0	3
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	4	0	0	9	4	0	18
M.Phil.	0	0	0	1	0	0	1	1	0	3
PG	0	0	0	0	0	0	6	1	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	843	0	0	0	843
	Female	1580	0	0	0	1580
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	97	110	98	89
	Female	116	128	121	134
	Others	0	0	0	0
ST	Male	32	31	35	27
	Female	42	44	42	43
	Others	0	0	0	0
OBC	Male	71	69	50	42
	Female	112	107	109	120
	Others	0	0	0	0
General	Male	205	257	171	214
	Female	276	428	352	412
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		951	1174	978	1081

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College affiliated with the University of Burdwan follows the CBCS syllabi which has a flavor of multidisciplinary approach. Different events were held to promote interdisciplinary methods.

	Observation of National Science Day, the Science Exhibition is held in an interdisciplinary way where all the departments participate with models, colorful posters, etc. Interdepartmental teacher exchange has now become a common practice in our College and the students' participation and enthusiasm are points of encouragement to our effort. 'Postscriptum'a multidisciplinary peer-reviewed online journal is being published with high-quality inter-disciplinary research articles from scholars, National and International. An overall multi-disciplinary academic culture is taking place within the College academia.
2. Academic bank of credits (ABC):	The Automated Permanent Academic Account Registry (APAAR)/ Academic bank of credits, a specialist identification system, is meant to be used by all Indian students. Part of the Union government's 'One Nation, One Student ID' campaign, this endeavour is in line with the recently implemented National Education Policy of 2020. All Indian students must register for APAAR/ABC ID, a unique 12-digit code, in order to digitally preserve, manage, and access all of their academic credits—including degrees, diplomas, certificates, training details, and extracurricular accomplishments. In the context of education, this ID acts as a digital identification for the student. Using their APAAR/ABC ID as a link, students can securely save critical documents, such as test results, in DigiLocker, an online repository. It is linked to the Academic Bank of Credits (ABC) by the APAAR/ABC ID and accepts academic credits from institutions via the National Academic Depository. This expedites authentication for employment applications or admissions and makes it easier to verify academic records. In order to increase accountability and transparency in education, APAAR monitors student accomplishment and simplifies academic data. It provides a comprehensive approach to student development by enhancing productivity, combating fraud, and including extracurricular activities. APAAR facilitates data-driven decision-making in educational institutions and expedites the transfer process through a range of applications. It also facilitates the easy sharing of academic data among students, so expanding their options. APAAR facilitates career development, provides academic material that is insightful, expedites administrative processes, and

	forges relationships with industry partners in higher education. Along with streamlining administrative duties like record keeping and admissions, it also helps create links between students and employers and offers individualised career guidance. Colleges trust APAAR/ABC ID to handle the details so they may focus on creating settings that support growth in both the professional and academic domains. Following UGC's advice, the University of Burdwan took the initiative to establish academic banks of credit for each and every undergraduate student. The college administration delegated authority to the relevant nodal personnel to assist our students in obtaining their Academic Bank of credits, and they completed the task successfully and on schedule. Before registration, the university made it essential for every single student. The ability for students to store their documents in a free, centrally secured DigiLocker will be greatly aided by this accomplishment. Most of the college's students have created their ABC IDs and registered for digilockers.
3. Skill development:	The CBCS curricula have skill enhancement courses (SEC) which are being efficiently taught by able teachers from all the faculties. Besides these curriculum-based skilled courses, there are ample opportunities in the locality to provide a skill-based training program. Before the pandemic struck the college successfully ran a skill-based training programme on sewing for three consecutive years where nearly 100 numbers peoples mostly women from the locality took training and benefitted. At present offers its students the following courses on skill development...... DEPARTMENT OF BENGALI Bangla Byakaran RachanashaktirNaipunya Prabandha o Pratibedan Rachana ByabaharikBanglaCharcha O AnubadCharcha DEPARTMENT OF ENGLISH Translation Creative Writing English Language Teaching Film Studies Technical Writing Business Communication Soft Skills Spoken English DEPARTMENT OF SANSKRIT Basic Sanskrit Spoken Sanskrit Sanskrit Composition Vedic Literature DEPARTMENT OF SANTALI Art of Translation Creative Writing Writing Skill Santali Language Teaching Practical Translation Folk and Performing Arts Language in Advertisement Dialogue writing for plays and Film DEPARTMENT

OF HISTORY Museums & Archives in India Indian History & Culture Archives & Museums in India Understanding Heritage Ethnographic Practices in India: Tradition of Embroidery, Textile making, Knitting, Handicrafts Understanding Popular Culture Art Appreciation: An introduction to Indian Art An Introduction to Archaeology Orality & Oral Culture in India DEPARTMENT OF PHILOSOPHY Philosophy in Practice Philosophy of Human Rights Philosophical Analysis Philosophy of Human Rights DEPARTMENT OF EDUCATION Measurement and Evaluation in Education Value Education Computer Application in Education Value Education Educational Thoughts and Ideas of Great Indian Educators Educational Guidance and Counselling Distance Education DEPARTMENT OF POLITICAL SCIENCE Legislative practices and procedures Electoral practices and procedures Legislative Support Peace and Conflict Resolution Public Opinion and Survey Research Environmental Awareness Democratic Awareness through Legal Literacy Gender Sensitization Human Rights Education DEPARTMENT OF PHYSICAL EDUCATION Track and Field Gymnastics and Yoga Indian Games (any one)- Kabaddi / Kho Khoand Racket Sports (Any one)-Badminton/ Table Tennis Ball Games (any two)-Football/Handball/Volleyball/Netball/Throwball DEPARTMENT OF BOTANY Bio fertilizers Herbal Technology Ethnobotany Intellectual Property Rights Medicinal Botany Mushroom Culture Technology Agricultural Botany Floriculture Nursery & Gardening Floriculture Plant Diversity & Human Welfare DEPARTMENT OF ZOOLOGY Apiculture Sericulture Medical Diagnostics Aquarium Fish Keeping Community Nutrition and Health Statistics DEPARTMENT OF CHEMISRY Analytical clinical biochemistry IT skill in Chemistry Basic analytical chemistry Pharmaceutical chemistry Basics & Application of Computer in Chemistry Polymer Chemistry DEPARTMENT OF PHYSICS Renewable Energy and Energy Harvesting Weather Forecasting Weather Forecasting Computational Physics Skills Electrical Circuits and Network Skills DEPARTMENT OF MATHEMATICS Logic and Sets Object Oriented Programming in C++ Computer Graphics Analytical Geometry Integral Calculus Graph Theory Operating System (Linux) MATLAB

	Programming Vector Calculus Theory of Equations Number Theory Probability and Statistics Mathematical Finance Mathematical Modelling Boolean algebra Transportation and Game Theory Graph Theory DEPARTMENT OF COMMERCE E-Commerce Computer Applications in Business Entrepreneurship Personal Selling and Salesmanship
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The Indian knowledge system is a unique system of accruing knowledge. However, the challenge remains how to incorporate this age-old unique system of knowledge into the present high technology-based information system. Language can be a bridge between the two systems. Here lies the importance of classical languages like Sanskrit, and modern Indian languages like Bengali and Santali. Sarat Centenary College offers all three languages viz Sanskrit, Bengali, and Santali as UG Honours and General courses. As a classical language, Sanskrit inculcates ancient Indian values and morality into the students' mentality. Bengali through its rich curriculum offers an exceptional opportunity for students to delve into the vast ocean of Bengali culture. The Santali department systematically follows the courses and nurtures the intricately sophisticated cultural traits of the Santalis. What is noteworthy in this context is Sanskrit, Bengali & Santali are superbly balanced and integrated with modern high-tech information society. The departments of Sanskrit, Bengali & Santali exploit the full opportunity of their rich syllabi provided by the university to expand and ensure the academic and cultural excellence of their students so that they can be proud enough of their cultural heritage in a fast-changing world.
5. Focus on Outcome based education (OBE):	Sarat Centenary College promotes outcome-based education by emphasizing the students-centric learning process as has been envisioned by NEP 2020. The learner-centric approach enables the student to reach his / her potential to the fullest extent. Project-based learning, educational excursions, and students' participation in all institutional activities stimulate the process of socialization among themselves and help to serve society in general and the Institution in particular. Environmental awareness and gender sensitization programme are successfully undertaken by the NSS units.

6. Distance education/online education:	Distance education has been introduced through the establishment of a center at Netaji Subhas University (NSU). At present, only PG is introduced in some subjects viz Bengali, English, History, Political Science, Public Administration, and Mathematics No online-based course was introduced or taught.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The electoral Literacy Club was formed in the college. It is now functional with the active involvement of the college's Political Science Department and NSS units.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the college appointed student coordinators and coordinating faculty members. The Electoral Literacy Club is functional and has a representative character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	3. The ELC takes programmes like a) Celebration of the importance of Constitution Day. b) Holding of quiz competition of the Indian election system and or National Voter Day. c) On the importance of parliamentary democracy in India and d) motivate the students for electoral enrollment. Moreover, it acts as supporting staff with the block-level electoral administration.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	4. Till now we have no research project or survey report. However, ELC usually organizes awareness and campaigning programs among the students furthering, the democratic value of parliamentary democracy and challenges before the Indian electoral system.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	5. The ELC takes initiatives in harnessing the potential of the awareness programme of the election commission. The block-level nodal officer of the election commission also organized programme in collaboration with our ELC. As the college is co-educational, in nature, so the ELC advocates gender sensitization issues in extending the value of universal adult franchise.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2545	2558	2415	2617	2603

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 65

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
65	65	65	64	25

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
90.74160	41.29998	34.84038	87.29056	68.09078

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

1.1.1 - Effective Curriculum Delivery through a Well-Planned and Documented Process

Sarat Centenary College follows a systematic approach to deliver the curriculum of The University of Burdwan, emphasizing the holistic development of students, especially from underprivileged backgrounds. Key practices include:

- **Curriculum Adherence**: Strictly follows the Choice Based Credit System (CBCS) prescribed by the affiliating university, the University of Burdwan
- **Academic Calendar**: Prepares an academic calendar at the start of each session, aligning with the university's calendar but allowing flexibility for local needs and co-curricular activities.
- **Information Dissemination**: Notices and events are displayed on the college website and notice boards. A prospectus provides information on admissions and other activities.
- **Structured Routines**: Well-structured routines for Arts, Science, and Commerce ensure timely curriculum completion.
- **Departmental Planning**: Departments prepare academic modules and hold internal meetings to allocate subjects and schedule internal examinations.
- **Course Allocation**: Faculty members are assigned courses, including Core Course, Skill Development, Generic Elective, Discipline Specific Elective, and Ability Enhancement Compulsory Courses.
- **Teaching Methods**: Combines traditional chalk-and-talk methods with PowerPoint presentations and scientific computing software.
- **Continuous Assessment**: Internal tests and assignments are mandatory, with records maintained for evaluating student performance. Marks are uploaded to the university portal and documented by the college.
- **Adaptation to Pandemic**: During the COVID-19 pandemic, classes were held online as directed by the university and the Department of Higher Education, Government of West Bengal.
- **Infrastructure Upgrades**: Continuously upgrades laboratories, smart classrooms, and the library to meet changing syllabus requirements.
- **Supplementary Activities:** Seminars, quizzes, extempore sessions, and field tours complement the teaching-learning process. Inter-departmental classes are organized for interdisciplinary topics.

1.1.2 - Adherence to the Academic Calendar and Conduct of Continuous Internal Evaluation (CIE)

Sarat Centenary College ensures a structured approach to academic and non-academic activities through adherence to the academic calendar, including:

- **Notification**: Notices for activities are posted on the college website and notice boards.
- **Assessment Scheduling:** Internal assessment processes are scheduled according to the academic calendar and syllabus.
- **Assignment Prioritization**: Relevant assignments enhance student learning, with internal tests or assignments conducted after completing syllabus units.
- **CBCS Internal Assessments**: Mandatory internal assessments include written exams, projects or assignments, and attendance, following the academic calendar of the institute and university.
- **Routine Preparation**: Separate routines for Arts, Science, and Commerce ensure effective curriculum delivery.
- **Workload Distribution**: Departments allocate faculty workloads based on class routines and events.
- **Monitoring**: The IQAC, Teachers' Council, respective departments, and Academic Council monitor the teaching-learning process to maintain standards.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college, the institute do not have ability to frame the curriculum of any UG course. Although within its limit and preview it integrates cross-cutting issues into the teaching of its curriculum, the college is deeply concerned about issues on Professional Ethics, Gender, Human Values, Environment, and Sustainability which are included in the syllabi of various disciplines.

Professional Ethics are being discussed in the UG syllabi of various subjects. Some of these are-

- The course of Sanskrit includes the topics on 'Ethical and Moral Issues' and 'Art of Balanced Living'.
- The Philosophy course depicts the topic of 'Professional Ethics'.

Gender issues are also being consulted in the UG courses of various streams. Gender and related issues are also depicted like gender biasness, gender discrimination in the workplace, gender violence, etc. A few of these are-

- The English department offers to study 'Woman and Empowerment', highlighting the issues on the social structure of gender.
- Bengali department also emphasizes the issues of gender and woman empowerment as well as the environment in their various poems and novels.
- The curricula of the departments related to literature and social sciences offer topics on Gender comprising Gender and Politics, Gender sociology, Gender sensitization, Philosophy, etc.

Human Values and Professional Ethics are reflected in various courses like -

- The curricula of Education, English, Philosophy, Political Science, etc.
- The Skill Enhancement Course of Education offers 'Value Education'.
- Human values are being discussed in their classes in a routine manner.

The issues of Environment and Sustainability are being discussed in different courses of many disciplines like Botany, Zoology, Chemistry, Geography, Bengali, Political Science, etc -

- The students of Semester I of each discipline have Environmental Studies as a paper including a mandatory project for the Ability Enhancement Course with four credits to gain knowledge on environment and sustainability.
- The curriculum of the Botany course reflects the issues on the environment and its protection as well as the bioethics. Plant Ecology, Phytogeography, Economic Botany Natural Resource Management, Industrial and Environmental Microbiology, etc.
- The NSS units of the college also organized various awareness programs on the environment.
- Besides these, the college also observed World Environment Day, National Science Day, etc.

The above-mentioned courses are some examples, actually almost all the courses of various disciplines integrate the issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 35.28

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 898

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 53.74

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
951	1174	978	1081	1259

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2013	2013	2013	2131	1958

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 52.6

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
470	489	455	455	476

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
905	905	905	958	785

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 39.15

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student-Centric Learning is essentially about tailoring the learning experience to fit the unique requirements of each student. Sarat Centenary College, since its inception, has been committed to ensure an all-round development of the students through different student-centric methods such as:

Experiential Learning and Participative Learning:

Hands-on-Training during Practical Session: Science departments/ lab-based subjects like Physics, Chemistry, Zoology, Botany, Mathematics, Commerce, Geography, Physical Education etc. deliver hands-on practical training to the respective students.

Participation in Seminar: Students are always encouraged to participate in all the Seminars, Webinars, Workshops organized by the college as well as individual departments to gain knowledge on diverse topics.

Interactive Class: It is one of the most attractive parts of the classes. The students do interact with the teachers to clear their doubts.

Educational Tour and Field Visit: As per curriculum, the department of Botany, Zoology and Geography regularly organize excursion tour and Field Visit programmes.

Project Work: As per the curriculum the all the 1st Semester students are to carry out a project work on Environmental Science.

Lab Work: Laboratory Practical classes are an essential part of Botany, Chemistry, Physics, Mathematics and Geography curriculum.

Wall Magazine: Most of the departments publish wall magazine regularly on diverse issues to express the creativity of the students.

Co-curricular Activities: Most of the students took part in different co-curricular activities like cultural programmes, sports etc. organized by the College. Besides, days of National and International importance are observed by the college.

Team Work: NSS organizes various activities including tree plantation and protection, campus cleaning, health awareness programme, blood donation camps etc. that develop the spirit of teamwork among students.

Problem-Solving Methodologies:

Group Discussion: Students from different departments participate in group discussions and brain-storming sessions to experience peer learning and debate.

Critical Thinking through Logic: Teachers use logical and analytical problem-solving methodologies to discuss critical issues.

Teacher-Student-Parent Meet: Teacher-Student-Parent Meet becomes beneficial for not only solving

academic problems but also for their personal issues.

ICT-enabled tools for Teaching Learning Process:

The learning experience is enriched by extensive use of ICT tools. Most of the faculty members use ICT enabled tools, e-learning resources and online classrooms for effective and student-centric teaching and learning. Students are encouraged to prepare presentations, assignments, project by using MS Word, MS Power point, MS Excel etc. Online modes like Email, Whatsapp Groups and Google Classroom are used to collect them.

LMS: LMS Software is used for the academic benefit of the students.

INFLIBNET: The College has INFLIBNET subscription.

KOHA: The College Library uses the KOHA Library-Management software for books' circulation management.

OPAC: Online Public Access Catalogue (OPAC) is maintained and can be accessed.

ICT Enabled Class Rooms: ICT enabled teaching includes Wi-Fi enabled classrooms with LCD, Projector and Smart Classrooms.

E-Resources: E-learning resources are available in the College Website for the use of students which they can access at any time and from anywhere. Also, the College website provides access to reputed Online Open-source E-Learning Resources like National Digital Library, DOAB,DOAJ, N-LIST, JSTOR, NPTEL.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95.95

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
66	66	66	66	32

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 63.73

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
42	40	38	37	24

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

As an affiliated college to the University of Burdwan, Sarat Centenary College has designed its assessment mechanism process in accordance with circular provided by the University, encompassing mainly two types: end-term or external assessments and internal assessments. The introduction of the CBCS mode of teaching-learning since 2017 has formalized and structured the internal and external assessment system. The assessment ratio stood at 80:20 for external assessments and internal assessments respectively, indicating a balanced approach to evaluation. Adherence to the guidelines set forth by the affiliated university is strictly maintained during internal assessments and end-semester examinations, emphasizing accountability and quality assurance. Besides, most of the departments conduct ongoing assessments throughout the academic year.

End-Term or External Assessment: External assessments are summative evaluations conducted at the conclusion of a course to gauge the students' overall understanding of the curriculum. End semester university examinations are conducted to assess the students' academic performance.

Internal Assessment: Internal assessments are formative evaluations that occur continuously during the course, providing insights into students' learning and receptivity at regular intervals. Regarding the Core Courses, 10 marks are allotted in the forms of written examination, assignments, and viva by the respective departments and 5 marks are allotted for the Attendance of the students(exceptfor SEC courses). The respective departments use their discretion to conduct Internal Evaluation for their Honours students, whereas, Internal Examinations for General and Generic courses are conducted centrally under the supervision of the Examination Committee. Marks of Internal Assessments are preserved by the Departments and uploaded by the respective departmental teachers in the University portal in due time.

Ongoing Assessments by Departmental Teachers: Departmental teachers conduct assessments throughout the year to evaluate students' analytical thinking and descriptive knowledge, encompassing surprise class tests, class lectures, and participation in cultural and social activities. These assessments contribute to the overall evaluation of students' achievements and help in understanding their progress and receptivity.

Salient Features of the Assessment Process:

The college has an Examination Committee headed by the Principal as the Officer -in-Charge. A teacher is appointed as Assistance Officer -in-Charge and has support staff to ensure the smooth functioning of exams.

- The date of the internal examination is planned well ahead in the meetings held by the Examination Committee, Teachers' Council and Academic Council.
- The pattern of the examination (e.g. 2,5,10 marks) is explained in detail by respective teachers. Occasionally, multiple-choice questions are incorporated, compelling students to engage in in-depth subject study.
- The College website has information related to examinations published on a regular basis.
- As per CBCS guidelines, the secured marks of internal evaluation are added to the final score of the University examinations. Since it is confidential in nature, student specific disclosure is not permissible.Questions, queries, and doubts regarding evaluations are addressed and clarified as quickly as possible

In conclusion, the institution promotes a holistic approach to evaluation that aligns with its educational objectives and values. The emphasis on transparency, grievance redressal, timeliness, and efficiency ensure a fair and supportive environment for students as they progress through their academic journey.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Since the college is affiliated to the University of Burdwan, it follows the programmes and courses as prescribed by the affiliating University. Following the CBCS curriculum the college offers 12 Honours Courses and 3 General Courses across Arts, Science, and Commerce streams.

In strict adherence to the principles of Outcome Based Education, our institution diligently outlines and communicates the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) for all programs offered. This comprehensive framework is established collaboratively by departmental faculties and stakeholders, ensuring alignment with educational objectives.

Program Outcomes (POs) encapsulate the overarching professional achievements targeted by each program. They encompass a broad spectrum of knowledge, skills, and personality traits that students are expected to acquire upon program completion. These outcomes serve as guiding principles for curriculum development and assessment practices, fostering a holistic educational experience.

Program Specific Outcomes (PSOs) delineate the specific skill sets and accomplishments expected from students at a micro level, tailored to the requirements of each program. These outcomes undergo thorough scrutiny and approval processes to ensure their relevance and effectiveness.

Course Outcomes (COs) represent the essential disciplinary knowledge and abilities students should possess upon completing each course. All the faculty members of each department meticulously craft COs, and this ensures that COs are clearly defined and communicated, guiding both teaching and assessment practices within each course.

Teachers of each department exert joint effort to produce the COs and POs so that the outcomes are clear, and easily communicable to the students. At the start of each course, the concerned teacher verbally communicates the outcomes. Additionally, interactions with parents, faculty meetings, and professional body meetings serve as platforms for raising awareness and emphasizing the significance of POs, PSOs,

and COs.

Key aspects of the college's academic framework include:

Curriculum Adherence: As a non-autonomous institution, Sarat Centenary College strictly follows the course curriculum set by the University of Burdwan, which are regularly updated on the University's website and accordingly to our college website also.

Course Design and Further Studies: The course pattern is intentionally designed to facilitate students' pursuit of further studies, recognizing the importance of outcome-based education.

Awareness and Orientation Outcome: During the Orientation Programme on the first day of college, students are informed about the knowledge and skills they will acquire after successful competition of the course. The context and practical applications of these skills are thoroughly explained.

Departmental Study Plans: Each department formulates a well-structured study plan as per academic calendar for teaching and learning process.

Monitoring and Evaluation Activities: The College ensures the achievement of course outcomes through various activities which include collecting students' feedback, departmental meetings, Academic Sub-Committee Meetings and discussions with the Principal and IQAC Coordinator and faculty.

Initiatives for Fruitful Attainment: To foster a quest for knowledge and adaptability, teachers encourage students to ask questions and engage in critical thinking. Emphasis is also placed on effective communication, teamwork through group activities, appreciation of diversity, conflict management, and adherence to moral principles.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college has set clear learning goals for every academic program, along with its vision and purpose. Program Outcomes (POs) and Program Specific Outcomes (PSOs) play a crucial role in maintaining the quality of each graduating program. When designing the curriculum by our affiliating University for each department, all POs were taken into account, ensuring that PSOs are aligned with the curriculum. Course Outcomes (COs) are short statements that use specific, measurable language to describe what students

will learn during the program. POs and PSOs are used to map these COs, ensuring that they are in line with the program's objectives. At the beginning of each semester, the course lead checks how well the COs match the POs/PSOs. Throughout the semester, the course is regularly reviewed using various assessment methods to see if students are achieving the COs.

PO-CO Attainment and Evaluation:

This involves both direct and indirect methods of attainment. In the direct method, Course Outcome and Programme Outcome attainment are assessed based on students' results in various assessments conducted by the respective departments and affiliating university. In the indirect method, Program and Course Outcome attainment is evaluated through communication over phone/email/ whatsapp by the concerned departmental teachers on students' progression.

Direct Methods for Evaluating PO-CO Attainment:

- Assignments and internal examinations carry the primary weightage in evaluating the attainment of POs and COs within the institution's educational framework. These methods directly measure students' performance, understanding, and application of the learning objectives outlined in the curriculum.
- Assignments entail tasks and projects designed to assess students' comprehension, critical thinking, problem-solving abilities, and application of theoretical knowledge to practical scenarios.
- Internal exams, conducted within the classroom or institutional setting, evaluate students' mastery of specific subject matter, providing a structured assessment of their knowledge and skills.
- Student feedback, carry some weightage in the teaching-learning and the evaluation process.

Indirect Ways to Evaluate PO-CO Attainment:

- The evaluation of POs and COs extends to students' progression into higher education or pursuit of professional courses.
- A significant number of students become eligible to participate in NET, SET, GATE and different competitive examinations conducted by both State and Central Governments.
- The active participation of students in various extension programs and campaigns by the NSS focused on civic and environmental awareness, coupled with their confidence in competitive exams and interviews, serves as an indirect confirmation of the academic knowledge and skills imparted by the courses.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 71.57

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
351	607	493	329	143

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
590	609	538	554	396

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.87

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 125.98

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
21.10000	39.84000	6.00000	42.06790	16.97000

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, the Indian Knowledge System (IKS), including awareness about IPR, and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident.

Sarat Centenary College has strategically cultivated an ecosystem to foster innovation and promote the IPR and (IKS). While embracing various aspects of Indian culture and heritage. Sarat Centenary College has created an **ecosystem for innovations** through the activities of different academic departments, IQAC and its different subcommittees through its various policies and actions of the following initiatives:

Intellectual Property Rights (IPR)

Objectives:

The major objectives of the IPR programme and Workshop of Sarat Centenary College are: To raise awareness of the importance of the creation, protection, and commercialization of intellectual property among faculty and students to stimulate innovation.

Indian Knowledge System (IKS):

Sarat Centenary College, Dhaniakhali has strategically cultivated an ecosystem to foster innovation and promote the IndianKnowledge System (IKS). While embracing various aspects of Indian culture and heritage.

Distance PG courses offered for Bengali, English, Political SCIENCE, public PublicAdminstration and Mathematics, and History students under Netaji Open University: **Sarat Centenary College in collaboration** with **Netaji Subhas Open University (NSOU)** offers Distance degree Courses for Post Graduate students to enrich Indian Knowledge System.

Central Library facility: Central Library is a repository of more than 22000 books and journals. The INFLIBNET provides ample resources for the benefit of the academic community.

Incubation Centre:

Computer Laboratory facilities: This facility with high-speed internet provides students and faculty members to access e-resources smoothly and enriches soft skills.

Other Activities:

Publication opportunities: College Journal "*Postscriptum*" with ISSN provides a scope for publication. Students are encouraged to publish in the ***annual magazine (Ankur)&wall magazines*** in their respective departmental e-magazine/ wall magazines.

Workshops and Seminars for students & faculties: The IQAC in collaboration with various departments and external agencies organize workshops/seminars.

Co-Curricular Activities for Students: IQAC took the initiative for organizing co-curricular activities like Quiz, Student Seminar & Mentoring.

- **Awareness programme has been organized on IPR.**
- **Awarness programme on Indian Knowledge System was organized.**
- **Initiatives taken to organize seminars and activities on different social issues.**
- **Career counselling programmes and career-oriented seminars were organized.**
- **Well-automated air-conditioned Central library facility**
- **Wall magazines.**
- **Celebration of National YOGA Day**

- **Information Technology (NIELIT) is offered for the stakeholders.**
- **Distance learning Study Centreof Netaji Subhas Open University(NSOU) (Centre Code-S-07)**
- **Multi-gymnasium facility is available for holistic development both physically and mentally.**
- **Well maintained Medicinal Garden.**
- **Several cultural programs are held to create an effective teacher-student relationship.**
- **The college publishes online the peer reviewed and referred yearly, journal (UGC Approved till 14th June 2019) "Postcriptum": International Journal of Multidisciplinary Studies.**
- **The College publishes Annual Printed Journal "Ankur" (writings of teachers, non-teaching staff and Students.**

Outcome: Studying IPR, IKS, and Research Methodology through different activities on learning programmes, and different infrastructural facilities Computer Laboratory, provided by the institution creates an innovative ecosystem which helps to enrich our faculties and students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 23

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
12	5	5	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.52

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	11	7	6	5

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	**View Document**
Link to re-directing to journal source-cite website in case of digital journals	**View Document**
Links to the papers published in journals listed in UGC CARE list or	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.51

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	13	3	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

3.4.1 Extension Activities

Outcomes of Extension activities in the neighbourhood community in terms of impact and sensitising the students to social issues for their holistic development during the last five years.

Sarat Centenary College organizes several extension and social outreach programmes in the local community to promote social awareness among the students for their holistic development.

Community Services provided by NSS Unit, Sarat Centenary College:

Community Service:

Our NSS unit adopted three villages: Unit-1 Champabere Village, Unit-2 Harpur Village and Unit-3 Kacharipara Village. Independence Day is Celebrated in an enjoyable, pleasant atmosphere to develop social responsibility and sensitivity among our students serving as increasing patriotism. Activities targeting - academic and cultural literacy of the socio-economically under-privileged children of the slum, entrepreneurship promotional activities, caring support of slum dwellers through distribution of winter blankets, educational kit distribution as well as health promotional activities (such as Blood Group and Thalassemia detections, Dengue, Malaria Awareness Campaigns).

Our college provides social responsibilities and ethical values in all stakeholders by engaging in extension activities within neighbouring communities. This is achieved through various departments, NCC, NSS, the Cultural subcommittee, and numerous outreach initiatives in the local community, aiming to raise social awareness and contribute to the holistic development of students.

The college conducts community service initiatives in underprivileged and tribal areas, including clean-up drives, literacy campaigns, health check-ups, eye check-ups, and blood donation camps by collaborative approaches of NSS.

Campaigns to raise awareness:

The institution actively promotes public awareness of social issues like mental health, environmental sustainability, and gender equality. Events such as Constitution Day, World Environment Day, International Women's Day, Swachha Bharat Abhijan, Water Preservation Campaign,

Activities focused on health and well-being:

The college actively promotes Dengue awareness in the community. During the COVID-19 pandemic, it distributed masks, provided sanitisers, served as a vaccination centre, and organized vaccination camps in collaboration with the Government Hospital. Health check-ups, including eye and blood pressure checks, were conducted.

Welfare Initiatives:

Youth Day is celebrated in the college, fostering community unity. Clothing is distributed in Chapabere, Kachrapara and Harpur Village to meet basic needs. Complimentary health check-ups are provided for widespread community access.

- Becoming socially responsible.
- Eye and Blood-Pressure Check-up Camp.
- Relief camps have been organized by the NSS
- Blood Donation Camp has been Organised by the College organized
- Collaborative vaccination camps.
- Social Awareness programme on "CYBER CRIME".

Outcomes of extension activities:

The extension activities inculcate a sense of social responsibility and groom overall personality development as well as promote the realization of social issues. Active participations in various social and cultural events outside the college helps to recognize their contributions towards building up a better society.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government

recognised bodies

Response:

3.4.2   Awards and recognitions received for extension activities from government/government-recognized bodies

Response:

Sarat Centenary College, Dhaniakhali often engages in extension activities to address societal needs and contribute to community welfare. Recognitions and awards from government or government-recognized bodies serve as validation and encouragement for these efforts. The Kanyashree scheme, a government initiative in West Bengal aimed at empowering adolescent girls, has been working at our college with a particular focus on addressing the needs of female students during humanitarian crises. Our college has **won Best Performance** in the field of **Kanyashree Prakalpa for the year 2018-19**. Our student of the Botany Department achieved the **Best Award for Outstanding Scientific Model in the 5th Regional Science & Technology Congress, 2022-23** in Burdwan University and   NSS, under the Ministry of Youth Affairs and Sports, Government of India, recognizes institutions that actively participate in relief operations, including providing food, shelter, and medical assistance to affected populations. The BDOs, representing local government administration at the block level, have acknowledged the institution'sefforts to provide educational support and opportunities to children from marginalized migrant weaver families, thus promoting inclusive education. The College has been recognized for its significant contributions to blood donation drives, receiving certificates from government or government-recognized blood banks or health authorities. These certificates acknowledge the institution's role in organizing and facilitating blood donation camps, raising awareness about the importance of voluntary blood donation, and contributing to saving lives through blood donation. Initiatives undertaken to address various societal needs and contribute to community welfare. The certificates serve as the institution's commitment to social responsibility and motivate further engagement in extension activities and community service. Moving forward, it is crucial for institutions to continue their efforts in making meaningful contributions to society and fostering positive change in collaboration with governmental and non-governmental stakeholders.

The Following Awards Achieved by our Institution:

- **Best Performance** in **Kanyashree Prakalpa for the year 2018-19**.
- **Best Award for Outstanding Scientific Model in 5th Regional Science & Technology Congress, 2022-23** in Burdwan University by the Department of Botany.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 9

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	4	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 13

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The Sarat Centenary College has made continuous efforts to accommodate adequate infrastructural and physical facilities to provide a satisfactory teaching-learning process. There are:

- 7 separate buildings and 2 under construction buildings
- 30 classrooms
- seminar halls to accommodate a large number of students.
- Public Addressable systems
- Portable projectors which are regularly used for conducting classes in different classrooms.
- Laboratories: The Departments of Physics, Chemistry, Zoology, Botany and Geography, and Mathematics have their own laboratories with appropriate equipment and suitable specimen collections.
- The college has 2 diesel generator sets for incessant teaching learning progression.
- There is a well-furnished auditorium, Dr. A.P.J. Abdul Kalam Auditorium, where seminars, workshops, and other similar kind of events are successfully held.
- The library is well equipped and has two **reading rooms** one each for students and teachers with internet facilities.
- The principal's chamber
- The Office
- IQAC room
- 24 CCTV surveillance
- Reprographic machine
- Staff room
- Exam Control room
- Air-conditioned library, reading rooms, office, staff room, gymnasium, meeting room, auditorium, IQAC room
- Online College Administration and Management System (CAMS). Its operational both for the students and staff.https://camssccollege.in/
- Boys' and girls' common rooms provide sufficient opportunities for the student's recreational facilities.
- Spacious Meeting Room: The College Governing Body meeting and other important meetings of the statutory bodies are also held in the meeting room.
- Fresh drinking water facilities

- Clean toilets for all stakeholders are the minimum requirements for a healthy atmosphere in the College and these are well provided and maintained by the College authority.
- Divyangjan friendly facility: wheelchair, ramp
- Rainwater reservoir
- Rooftop solar power system
- Herbal Garden
- Ecological biodiversity(pond)
- The College campus is fully covered with a Wi-Fi hotspot.
- The College has 7 classrooms with ICT–enabled facilities.
- The College has an exclusive playground inside the campus with an area of 391.20 sq. mt. area (approx.).
- The yoga room helps people learn yoga for peace and holistic development of the mind and body.

The college gymnasium is under the direct supervision of the Physical Education department.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 23.28

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
23.41768	0.22763	0.04760	49.06480	2.25020

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library of the college has a long history since 1976. At present the library holds a large number of printed books containing all subjects taught in the college along with rich reference and rare book collections. The following are the facilities available in the library:

- The library is automated using an **Integrated Library Management System** (ILMS) Data.
- The library uses **KOHA Library Management Software** to manage its resources circulation system.
- The library has an active membership of **INFLIBNET-LIST** consortia and provides 6000+ journals and 799500+ e-books for members.
- The library provides **a barcode scanner and OPAC** facility for staff and students.
- The library has a well-organised reading space for students with a free **Wi-Fi facility**.
- The **reprographics facility** is being provided in the library.
- The library has one **Reading Room** for students and a separate cubicle for teachers. The usage of the library physically has increased from 237 in the year 2021-22 to 1857 in the year 2022-23. The year 2019 march witnessed the corona outbreak until 2020, so the college remained closed and the staff and students utilised online access of the library.
- The students may borrow more than one book at a time against identity card. The system of displaying of newly arrived books is being done.
- A **separate library webpage** is created on the college website to update the happening and new activities of the library regularly.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The College is committed to providing secure and sophisticated Information Technology Infrastructure on the campus in terms of hardware, software, and internet facilities. The important among them are:

- **ICT Management:** A sub-committee monitors on a regular basis mostly and updates the facilities provided there with reference to regular system backups, dust cleaning, speed checking, anti-virus updates, system optimization, Wi-Fi upgrades, IP address maintenance, physical LAN checking, and overall institutional LAN mapping. All devices, accessories, and networks are subjected to regular maintenance, as per requirement throughout the year.
- **Anti-virus software** for data protection
- **Library Management Software: KOHA** software provides remote access to teachers and students of the records through a digital catalogue via **OPAC**
- **Online Admission Software**
- **Administrative Software(IFMS and PFMS):** The salary of staff and various payments are conducted through IFMS and PFMS and it is directly credited to the beneficiary's account.
- **CCTV Surveillance:** There are also 25 CCTV cameras for the maintenance of safety and security on campus along with 1 CCTV monitoring display board.
- **Notice display board**
- **There are 25 computers for the students:** The student–to–computer ratio is 101.8 :1
- **Bandwidth facility**: The bandwidth of internet connection in the Institution is 60MBPS
- **Desktops, Laptops, Printers, and Projectors**
- **Web Domains: There are three web domains of the College-**
- **ICT-enabled & Smart Classrooms**
- **Wi-Fi facility**
- Software used by Departments–DEV C++ (for C programming), Salford FORTRAN (for Fortran programming), OGIS
- **Biometric:** The college has executed biometric attendance for teachers, nonteaching staff, and the principal to follow up the attendance.
- **Online Teaching-Learning:** Especially since after the lockdown period the college operates online podiums like Google Classrooms, Google Meet, and Zoom for consistent teaching-

learning methods.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 101.8

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 25

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 57.72

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
54.8494733	34.5762970	19.2685244	31.2849145	46.0177029

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 73.06

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1784	1770	1559	2208	1986

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0.46

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
59	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 4.1

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
04	03	05	00	00

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
80	85	56	49	23

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 1.42

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
03	00	00	01	00

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 5

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
02	00	00	02	01

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	6	5	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Sarat Centenary College Alumni Association

The Alumni Association of Sarat Centenary College, registered as Sarat Centenary College Alumni Association (**Registration No-S/2L/57428/2016-17.** of **West Bengal ACT; XXVI of 1961)**, is the mirror of the college, reflecting the professional and personal achievement of the students. The society was founded in 2016 with the aim of promoting the welfare of Sarat Centenary College and its students. The Total number of life time members of the Alumni association presently stands at **183**.

Vision: To cultivate a mutually beneficial relationship between current students and alumni.

Mission:

To encourage the exchange of academic and other experiences among present students. To provide guidance and organize activities that motivates students to enhance their skills. To offer career guidance to current students by the distinguished alumni.

Contributions:

The Association donated Rs. 27408 (Rs. Twenty seven thousand four hundred eight only) as membership contribution towards alumni reunion held in 13.01.2019. Apart from that, the association also organized various activities like blood donation camp and tree plantation etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision:

Imparting quality education at the undergraduate level to the students of the locality with a focus on the underprivileged section.

Mission: To make our students

(i) Academically confident

(ii) Mentally tolerant

(iii) Morally upright

(iv) Environmentally conscious.

1. **NEP-2020:**

NEP Implementation: The dedication to the vision and mission is clear in the implementation of the National Education Policy (NEP, 2020), as well as in the active role in governance. Sarat Centenary College is being developed into a premier higher education institution with a strong emphasis on both academic excellence and social responsibility. We are committed to providing quality education with a comprehensive approach, and steps are being taken to establish the Academic Bank of Credits (ABC) in strict adherence to guidelines.

1. **Sustained Institutional Growth:**

- **Promoting Social Equity:** Sarat Centenary College is committed to being a force for social equity, working to eliminate disparities related to class, gender, caste, and religion.

- **Nurturing Intellectual Growth:** The institution places a strong emphasis on developing students' intellectual capacities, using both formal and informal assessments to channel their potential.

- **Fostering Critical Thinking and Research:** By fostering curiosity, enthusiasm, and research, the college encourages critical thinking and inquiry. Regular seminars with experts further enrich this educational focus.

- **Expanding Career and Academic Horizons:** The college also broadens students' horizons through diverse career-oriented programs and seminars, complementing their chosen specializations. These initiatives aim to deepen their knowledge, enhance socio-economic awareness, and boost their self-esteem and global competence.

- **Advancing Modern Teaching and Technology:** To keep pace with evolving educational needs, Sarat Centenary College continually updates its teaching methods, integrating ICT tools into all classes and regularly upgrading laboratory facilities for a more dynamic learning experience.

- **Instilling Values for Holistic Development:** Finally, the college integrates value-based education to shape students into responsible, empathetic individuals who can drive positive social and economic change. Participation in N.S.S. programs, field visits, sports, and cultural activities supports their overall physical, mental, and moral development.

1. **Decentralization Effort:**

Sarat Centenary College's vision and mission are perfectly synchronized with its administrative leadership, which includes the Principal, Governing Body, Teachers' Council, and various sub-committees.

1. **Participation in Institutional Governance:**

This governance ensures efficient management across admissions, transparent examination processes, academic activities, infrastructural development, and cultural and sports events, all in alignment with the college's broader vision and mission.

1. **Goals:**

- **Short-Term Plan:** Increase enrolment, enhance teaching quality through faculty development, and ensure cultural events align with the college's mission.
- **Long-Term Plan:** Transform the college into an academic and cultural hub, focusing on infrastructure expansion, international partnerships, advanced research, and accessible, value-based education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college follows service rules in accordance with the directives of the University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), the statutes and acts of The University of Burdwan, and the Department of Higher Education, Government of West Bengal. To maintain efficient operations, the college has set forth rules, regulations, and a Code of Conduct for all stakeholders. The establishment of both teaching and non-teaching roles is done in strict compliance with the guidelines provided by the West Bengal Higher Education Department (WBHED).

Effective Functioning:

Strategic Implementation of Policies according to Vision and Mission: The college implements its policies and administrative strategies in alignment with its vision and mission. Resources are allocated through transparent, collective decision-making to guide future actions. The college also adheres to the

recommendations of the previous NAAC peer team and the Internal Quality Assurance Cell (IQAC).

1. Administrative Set up:

- **The Apex Decision making Governing Body:** The Governing Body, which includes the government-nominated President, the Principal, two government nominees, two university nominees (one of whom is female), three teaching staff members, one non-teaching staff member, and a student representative, sits at the top of the organizational structure, overseeing all key proceedings and decisions.

- **Principal's Leadership:** The Principal, serving as the Drawing and Disbursing Officer, is responsible for overseeing the 100-point roster and submitting requisitions to the WBCSC. Working closely with the faculty, the Principal ensures academic progress and effective administration. Supported by the Bursar, Head Clerk and other supportive staff, the Principal also manages administrative tasks, as well as the upkeep and development of new facilities.

- **Functioning of the Sub-Committees:** At Sarat Centenary College, various sub-committees play a crucial role in carrying out essential functions. The Finance Committee is responsible for decisions regarding finances, construction, renovation, and maintenance. The Academic Council and IQAC work to improve academic experiences and job prospects. Additional sub-committees assist in executing strategic plans, while the Teachers' Council and Employees' Co-operative Credit Society attend to the urgent financial and medical needs of the staff.

2. Policy for Appointment:

- **Appointment Policy:** The appointment policy for substantive positions follows a systematic process that includes recommendations from the College Service Commission, approval by the Governing Body (GB), issuance of appointment letters, joining of the incumbent, GB confirmation, pay fixation, and final confirmation of service after the probationary period.

3. Service Rule and Other Procedures:

- **Compliance and Monitoring:** The implementation of service rules, recruitment procedures, and promotional policies is carried out in accordance with directives from the Directorate of Public Instructions, Department of Higher Education, Government of West Bengal, and UGC regulations. The Service Book sub-committee oversees the service records of all staff, ensuring compliance with the regulations set forth by the University of Burdwan and the Government of West Bengal.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Sarat Centenary College has adopted a comprehensive performance appraisal system and a range of welfare initiatives for its teaching and non-teaching staff. Emphasizing equitable assessments, financial security, ongoing professional development, and leisure activities, the college underscores its dedication to the wellbeing and satisfaction of its employees.

Self Appraisal System

The performance appraisal system of the teachers is conducted in accordance with the guidelines set by the UGC, the State Government, the affiliated university, and the institute's own procedures. Basically the structure laid down by the mentioned authorities is compulsorily followed for Career Advancement Scheme (CAS).

Teaching staff provide self-appraisal reports of their service, daily activities, research, and extension efforts. These reports are reviewed by the Principal and the IQAC Coordinator.

Welfare Measures for TS and NTS:

The institution supports the interests of both teaching and non-teaching staff through a variety of welfare initiatives. It covers welfare in terms of financial, medical and overall perspective of the employees as follows-

- **Group Savings Linked Insurance Scheme (GSLI)-** Both teaching and non-teaching members can join the Group Savings Linked Insurance Scheme until 2011, with 18 members currently enrolled.

- **West Bengal Health Scheme (WBHS)-** The Scheme offers cashless medical treatments up to Rs. 2 lakhs for permanent teaching staff at designated hospitals, with government reimbursement for expenses exceeding that amount.

- **Child Care Leave-** Apart from Maternity leave for 180 days child care leave of 24 months for up to two children for female staff.

- **Commuted Pension and Gratuity-** At the time of superannuation from the job an employee availed commuted pension and gratuity.

- **Final General Provident Fund Payment-** During the superannuation time an employee received the final payment of accumulated PF with interest.

- **Non-Refundable General Provident Fund Loan-** An employee can avail the benefit of Non-Refundable General Provident Fund Loan during the service tenure.

- **Sarat Centenary College Employees Co-operative Credit Society-** Through this society all the member enjoyed loan facilities according to the urgent need. Moreover, it provides individuals accumulated amount at the time of retirement.

Career development/progression:

The IQAC supports teachers in developing research and seminar proposals and encourages their involvement in research activities. Promotions and CAS benefits are provided in accordance with UGC and State Government regulations. Training through the HRMS system improves staff skills, including the use of ICT in teaching. Permission for RC/OP/STC and transfer of TS is granted in line with government orders. Non-teaching staff receive benefits for 10 and 20 years of service.

College provides recreational facilities like table tennis and gymnasium, accommodations for differently-abled individuals, e-governance initiatives, air-conditioned staff rooms and college offices, water purifiers, parking facilities, canteen, water purifier, 24x7 power back-up, surveillance by CCTV, identity card to the teaching and non-teaching, access to an interdisciplinary journal of literary studies, and open e-learning resources in the college library.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 18.06

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	04	23	05	03

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
04	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Sarat Centenary College employs effective financial strategies to mobilize funds from various sources, ensuring their optimal utilization for comprehensive institutional development and student welfare.

The college's financial strategy implementation typically follows these steps:

1. **Requisition Submission:** Departments, IQAC, or other units submit requisitions.
2. **Finance Committee Review:** The requisitions are presented to the Finance Committee for approval.
3. **Governing Body Approval:** The Governing Body (GB) approves the Finance Committee's recommendations.
4. **Purchase Subcommittee Involvement:** The Purchase Subcommittee is engaged to oversee procurement.
5. **Tender Process:** A formal tender process is conducted as per government regulations.
6. **Fund Utilization:** Finally, the funds are utilized according to the approved plans.

Funding Sources and Procurement:

- **Government Grants:** The college receives financial support from the Government of West Bengal, the University of Burdwan, and the Government of India for various activities.

- **Scholarships and Grants:** The institution actively seeks scholarships and grants from state and central government bodies, as well as private agencies. These financial aids support students from SC, ST, OBC backgrounds, general meritorious students, and female students, contributing to their overall development.

- **UGC Funds:** During the tenure, the college successfully procured and utilized UGC-MRP grants. Additionally, it completed the necessary procedures for the settlement of UGC Plan-XI and Plan-XII funds.

- **Student Fees:** Funds collected from students for various purposes are managed efficiently and used for their intended purposes.

- **Covid19 Fund:** Contributions were made by both teaching and non-teaching staff during the pandemic.

- **Other Sources:** Additional funds are generated through activities such as scrap clearance, seminar registration fees, room rentals to different agencies, and NSOU.

Mechanism of Fund Utilization:

The college employs a robust financial system that meticulously manages bills, vouchers, balance sheets, audit statements, income, expenditures, and fund utilization processes to prevent mismanagement.

- **Necessary Approvals:** The Finance Committee and Governing Body must approve all financial decisions.

- **Estimates & Tendering:** Detailed Project Reports (DPR) are prepared in line with government guidelines, vetted, and followed by the tendering process.

- **Work Process:** Orders are placed, and payments are made upon the completion of work.

Internal Financial Management:

The college ensures rigorous financial scrutiny by committees appointed by the Governing Body for every transaction and during the preparation of the annual budget. The accounts department verifies all data before final approval by the Bursar and Principal. The Purchase and Tender Committee plays a crucial role in fund procurement.

External Audit:

At the end of each financial year, an external audit of all financial transactions is conducted by a Chartered firm appointed by the Government of West Bengal. The firm examines the balance sheet, covering incomes, expenditures, receipts, and payments. The college strictly follows and implements the external auditor's recommendations through the accounts department.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) at Sarat Centenary College plays a vital and forward-thinking role in improving the overall quality of education and related activities. Responsible for upholding and standardizing quality assurance strategies and processes, the IQAC has been central to fostering a culture of continuous improvement among all stakeholders.

Initiatives by the IQAC:

- The IQAC at Sarat Centenary College actively formulates strategies to ensure quality assurance and smooth functioning of the teaching-learning process.
- Implements various techniques to align with the college's vision, creating a roadmap for ongoing development.
- Recommends the establishment of a Discipline and Code of Conduct Sub-Committee.
- Manages the implementation of a 365-day academic calendar and an administrative calendar.
- Ensures adherence to the code of conduct by the Governing Body, Principal, teaching and non-teaching staff, and students.
- Plays a key role in the successful completion of NAAC and AIHE accreditation processes.
- Organizes regular meetings with stakeholders (faculty, office staff, students) to maintain open communication and address concerns.
- Collects and reviews feedback from stakeholders to enhance the teaching and learning process.
- Prepares the Annual Quality Assurance Report (AQAR) in accordance with guidelines.
- Facilitates faculty promotions under the Career Advancement Scheme (CAS).
- Encourages participation in Faculty Development Programs (FDP), Management Development

Programs (MDP), training sessions, and administrative programs.
- Supports collaborative research activities and partnerships with other institutions.

During the pandemic, the IQAC proactively addressed the challenges presented by the unprecedented situation, implementing several key strategies and these are properly maintained in post-pandemic period also accordingly:

1. Reviews on Teaching-Learning Process:

- **Teaching-Learning Process and Online Resources:** In response to the pandemic, the IQAC facilitated the adoption of a G-Suite Account (education version) for online teaching, learning, and examinations at Sarat Centenary College. Other web platforms like Google Meet, Zoom, Discord, Skype, and YouTube were also used for educational purposes, including organizing webinars. Faculty members created e-content aligned with the CBCS syllabus, which was made available on the college website for broader access.
- **Online Admission and Procedures:** Online admissions for the first semester were conducted strictly on a merit basis, following Government Orders, the University of Burdwan's regulations, and government reservation policies.

2. Structured Methodologies on Learning Outcomes:

- **Comprehensive Evaluation:** The Principal, who also serves as the Chairperson of the IQAC, regularly holds departmental meetings to assess academic progress and address challenges in the teaching-learning process. The IQAC gathers feedback from faculty members on various aspects, including class details, teaching methods, study materials, access to online resources, faculty-generated e-content, and syllabus coverage.

3. Various Activities:

- **Seminars, Talks, Wall Magazines, and Exhibitions:** The IQAC encourages stakeholders to organize and participate in seminars, talks, wall magazines, and exhibitions, which help explore and apply theoretical knowledge in practical contexts.
- **Social Awareness and Extension Activities:** The IQAC promotes programs led by the NSS and Women Study Cell/Gender Sensitization Cell, focusing on environmental consciousness and social awareness. During the pandemic, these initiatives included student involvement in COVID-19 awareness campaigns, village adoption, COVID-19 vaccination camps, and blood donation drives.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

7.1 : Institutional values and social responsibilities

7.1.1 The institution has initiated the gender audit and measures for the promotion of gender equality during the last five years.

Response: Sarat Centenary College was established as a co-education center for higher learning. Naturally from the very beginning, the college authority was well aware of the intricacy of gender sensitization. The college is going to celebrate its golden jubilee a couple of years from now. In this long journey through five decades, SCC can boast itself of the fact that it has maintained gender equality in all the segments of its work schedule. Activities undertaken by the college in this regard are as follows :

1. Women's cell: a women's cell was founded to facilitate the working towards gender sensitization.
2. Gender audit: SCC has organized an external gender audit through its women's cell.
3. Kanyashree Scholarship (K2 – UG Level) exclusively for the girl child has been executed and recommended through the college office. The college was awarded for best performance in Kanyashree within the Dhaniakhali Development block in 2019.
4. A number of courses include gender issues taught by the departments of History, English, Geography, etc. The Department of English teaches the writings of a number of women writers. The Department of History teaches the general students two papers on women's studies and gender and education in India.
5. The college has three NSS units. In all three units, the number of female volunteers significantly exceeds that of the males.
6. Women empowerment in college administration: Though the number of women staff in comparison to male staff is less but several internal committees to assist the administration are represented by women staff. Presently the Assistant Teacher's Council Secretary is a lady teacher, she has been in the post for the last two years.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

SCC took various initiatives and efforts to provide an environment of inclusivity in the form of celebration of National and International Days, commemorative days, National festivals , NSS activities etc. All stake holders of the institutions whole heartedly participate to commemorate the auspices days and events with best of their abilities. The Department ofBengali organises 'Matri Bhasa Divas' on 21st February, The department of Santali observes Santali divas on 22nd December. The NSS and the Women cell celebrate International Women Day on 8th March. 15th August and 26th January area observed by the NSS in most colourful way. The College sensitizes the students and the employees to the constitutional; obligations about values, rights, duties and responsibilities. Any policy making is thoroughly discussed in respective committees or the Governing Body ensuring the democratic Principle of the nation. The College has three NSS units and all the three units and all the three units are run by most able programme officers.

The students on their own initiative and assisted financially by the College , celebrated Basanta Utsav and Saraswati Puja where students and the staff of this college irrespective of caste and creed participate in the festival.

5th September, Teacher's Day is observed by the students centrally and department wise. Freshers' welcome and annual social fest is celebrated with much pomp and pamper. Annual sports is held during the winter normally and organised by the students underthe supervisionof Department of Physical Education.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice-I: Provision of scholarship from Govt as well as from college funds

Context:

Higher education in India has become expensive in recent years and financially backward students are its worst victims. The Govt of West Bengal has come out with a great deal of student scholarships and other financial help to a large number of students enabling them to get higher education for upliftment of the society. The college acts as a mediator between the Govt and students in getting financial help as offered by the State Govt in the form of scholarships and others. But such support from the end of the Govt is not sufficient to cater to the needs. Multi-dimensional poverty on the way of higher education may not be eradicated only by such Govt initiatives. For the students who do not receive Government-level support mechanisms but are financially backward, the college made an effort to identify and support them from its own fund in terms of half/full free ship of college tuition fee and by a provision of Students' Aid Fund.

Objective:

- To provide support to the needy and meritorious students.
- To remove the financial obstacles for the learners on their way to higher education.
- To identify the students who are not obtaining any Government-provided scholarship.

Practice:

The college always tries to remove the financial obstacles of the financially poor and needy students by enabling them to get full-free and half-free scholarships from the college fund. Moreover, the poor students who do not receive government scholarships are entitled to get the Students' Aid Fund from the college.

The college has a subcommittee of Students' Welfare chaired by the principal and a teacher as convener with teacher members and student representatives, office staff, duly set up by the Governing Body. After receiving applications from the applicant students, the committee needs meticulous scrutiny and discussion, and a list of the beneficiary students is published.

In 2018-19 total of 148 students received the benefit of half/full free ship of which 30 were male students and 118 females. It is to be mentioned here that after the introduction of CBCS half / full freeship became somewhat inconvenient for the semester system. The college authority then took a decision that as most of the students of the college receive somewhat Govt scholarship, those students who do not fall into these categories and of the general category and poor would receive financial assistance from the college. During the Corona period i.e., 2019-20, 2020-21 the college reduced tuition fees, library fees, electricity fees etc. but no financial assistance could be done. In 2021-22 and 2022-23, total of 96 students benefited with Rs. 54, 820/- as financial assistance.

Problem Faced and Resource Required:

SCC is situated in a rural background and the students who come to this college are mostly from poor backgrounds. Though a large section of students receive Govt scholarships still a considerable number of students are left out of these schemes. The college tries to meet the needs of these students but it seems that it is a quite small amount. Financial constraints debarred the college from providing a sufficient amount to needy students.

Evidence of Success:

The financially backward students who do not receive any Government-provided scholarship benefited from half /full free-ship and Students' Aid Fund. During the Corona period i.e., 2019-20, 2020-21 the college reduced tuition fees, library fees, electricity fees etc. but no financial assistance could be done. In 2021-22 and 2022-23, a total of 96 students benefited from Rs. 54, 820/- as financial assistance. In 2018-19, a total of 148 students benefited from the half/full free-ship scheme. These initiatives taken by the college have been extremely beneficial to our students especially during and after post pandemic situation.

Best Practices – II: Publication of online journal

Objective :

The publication of a bi-yearly journal by a college is a quite noteworthy event. Sarat Centenary College publishes an interdisciplinary online journal 'Postscriptum'(ISSN:2456-7507) managed and edited by the Department of English with financial support from the college authority.

Context :

The interdisciplinary approach is imperative to modern academic practices. Under the impulse of globalized economic order academic exercises have become more nuanced and inclined towards interdisciplinary modulation. Hence the publication online journal Postscriptum.

Practice :

Postscriptum is being published from 2016 onwards. Outstanding articles from regional, national, and international scholars have been published in the journal. In the last five years (2018-2022) total of 135 articles have been published. At present the website is maintained by the college.

Success :

Postcriptum had been on the UGC-approved list till 14.06.2019. At present it is indexed in open AIR, Directory of Periodicals in Modern Language Association, DOAJ, ROAD, FATCAT, ZDB, SUDOC, etc. The number of clicks (up to June 2024) is 1.51K. 27.6K impressions have been registered. Publication in this Journal has helped a number of young teachers in their respective CAS.So an initiative from a comparatively regional rural college the achievement in this regard is no small. A total of 15 volumes have been published so far with 166 articles of which 29 are from overseas scholars and 7 book reviews and 2 interviews have been published.

Problems Encountered and Resources Required:

1. Presently the Journal is managed and edited by a single teacher from the English Department, Dr Ramanuj Konar. Workload sharing is a problem in this regard.

More funds are needed for better accomplishment of the e-journal.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Preservation of native bio-diversity and saving the environment for sustainable development.

Environmental degradation, loss of biodiversity, and climate crisis are looming at large like the 'Sword of Damocles' on humanity in general. A higher learning center can not shy away from these great dangers at any cost. Sarat Centenary College, despite its limited capacity, has joined the rest of society to combat the dangers of the climate crisis through various initiatives taken over the last five years.

Green Audit :

The College has done regular internal green audits so that the preservation of biodiversity in the surroundings is maintained. With the collaboration of West Bengal State University, the College took the initiative for the Edaphic and Water criterion (Physical and Bio-Chemical) Evaluation of Sarat Centenary College. It was done with data generated by the environmental Bio-technological laboratory, at West Bengal State University. The green audit conducted by the Botanical Survey of India (BSI) recently has expressed their satisfaction with our green initiatives.

Energy Audit: All the stakeholders of the Institution are very much conscious of energy saving. Erstwhile tube lights and bulbs are replaced with LED lights and thus saved power consumption to a considerable extent. AC is now almost necessary but the college encourages the stakeholders to use AC rationally. The College on its own initiative conducts energy audits every year. Recently a team from Jadavpur University conducted an energy audit of the College. The results are satisfactory and vindicate the college's energy-saving initiatives.

NSS Activities: The three units of the NSS take initiatives to protect the native environment and inculcate a strong ecological sense in their volunteers. Organising seminars, webinars on environmental degradation, sapling plantations on the campus and in the adopted villages, making the local people aware of the dangers of using single-use plastics, etc. are the normal activities of the NSS. These activities are related to the preservation of the native environment.

Departmental Activities :

The Department of Geography conducted fieldwork on disaster management in nearby locations. Though the fieldwork falls within the curricula, still the fieldwork itself as it was done on primary data, involvement of the local populace extends the fieldwork beyond academic paraphernalia. This fieldwork creates awareness among the local people concerning natural disasters like floods etc. which cause severe loss in biodiversity.

Protecting Native Environment :

The College campus itself is rich with bio-diversity. A pond inside the campus is an example of a niche environment. The College took the initiative to renovate the pond recently so that the niche environment may be protected. There is an age-old tamarind (*tamarinda indica*) beside the pond. The college takes care to maintain the tree and its surroundings. The local people have a special sentiment for the tree which the college appreciates. It has become a part of the local heritage of which the college is proud of. Plenty of trees inside the college campus not only add to the beautification of the college, it also serves the purpose of environmental richness and examples of healthy bio-diversity. Nature adorns variety and Sarat Centenary College with its rich environmental niche adheres to the task of protecting the varieties of Nature.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

5. CONCLUSION

Additional Information :

In addition to the various aspects previously discussed, Sarat Centenary College can boast itself on several of its noteworthy features that contribute to its overall excellence and community engagement.

Sarat Centenary College Employees' Cooperative Credit Society Pvt. Ltd. plays a vital role in meeting the financial needs of its members in dire necessity. The ECC provides loans to its members up to ten lakhs within a very short time. Nearly all the members have immensely benefitted from the smooth and transparent functions of the ECC.

The playground of the college is within the campus and expansive. It enhances the overall campus environment, including fostering sportsmanship, physical fitness and community involvement. Annual Sports, Annual Social Function of the college are held at the playground where a large section of the local community participates and enhances the bonding between the college and the locality. Moreover, a nearby primary school run by some private enterprise organizes their annual sports at our playground, proving strong relationships with the neighbouring institution.

The Dhaniakhali Block administration, from time to time, requisitions the college premises for "Duare Sarkar", a programme initiated by the Government of West Bengal. In the programme, the college provides logistical support to the administration.

The library, office, Principal's chamber, Teacher's room, IQAC room are air-conditioned and conducive to better service delivery to the students. The APJ Abdul Kalam Auditorium is a spacious hall where seminars and special events are organized. Local administrations, like the Gram Panchayat also, from time to time, organizes their events in this auditorium.

Sarat Centenary College, being the only higher education institution at the degree level, within the Dhaniakhali Development Block, caters to the necessities of all its stakeholders, in particular, and those of the local administration and neighbouring community in general, to the best of its abilities.

Concluding Remarks :

Summing up, Sarat Centenary College is a higher educational institution, aspiring to create an atmosphere of holistic teaching-learning environment, guided by its vision and mission. The logo of the college says, "Shraddhavan Labhate Gyanam". To fulfill the motto, the college inculcates in its students an attitude to learn with humbleness. All the stakeholders contribute to the best of their abilities to make the institution function better in the future.

The college has some weaknesses and some challenges as well. More research work, infrastructural facilities and limited career-oriented courses, lack of collaborations with nationally important industries are some of them. Limited funds for infrastructural facilities are a major hindrance to future development. Resource mobilization in this regard is a great challenge to the college.

Nevertheless, SCC possesses great opportunities for growth and improvement. The close social bonding with

the locality and the rich historical cultural background of Dhaniakhali, can provide space to overcome the weaknesses and challenges faced by the college.

Our power is our students. In this regard, SCC needs to focus on motivating students for job-oriented courses, adapting to the curriculum to meet specific needs, reducing dropout rates, and keeping pace with the changing needs of society and the nation.

The challenges are enormous, but we are resilient enough to overcome those challenges and proceed towards our cherished goal of establishing the college as a centre for excellence with active cooperation from all the stakeholders. SCC believes in a very simple motto: "We have very little to offer, but offer all that we have."

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: {{TABLE1}} Answer After DVV Verification : {{TABLE2}} Remark : DVV has only considered Unique entries of ISSN numbers for research papers notified on UGC CARE list
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: {{TABLE3}} Answer After DVV Verification : {{TABLE4}} Remark : DVV has only considered activities of community outreach for the metric as per the supporting documents shared by HEI
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.* Answer before DVV Verification :

Table for 3.3.1.1 (Before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
17	8	15	7	6

Table for 3.3.1.1 (After DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
5	11	7	6	5

Table for 3.4.3.1 (Before DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
11	11	9	9	10

Table for 3.4.3.1 (After DVV Verification):

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	0	4	3

	Answer After DVV Verification :13 Remark : DVV has only considered functional MoUs
5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years** 5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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02	00	00	02	02 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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02	00	00	02	01	 Remark : DVV has made changes considering there is a mismatch in the input and supporting documents shared by HEI
5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
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28	10	09	14	20 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
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8	5	6	5	6	 Remark : DVV has grouped activities on nearby dates

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations