



From: Principal & Secretary

+91 3213 255282
saratcentenary@gmail.com
sccollegednk.ac.in
Dhaniakhali, Hooghly, 712302

Sarat Centenary College

Dhaniakhali, Hooghly

Founded: 1976
Re-Accredited by NAAC (CGPA: 2.33)
Recognised Under UGC 2F&12B
WB Govt. Aided
Affiliated to The University of Burdwan

Date: 21.05.2023

Important Notification

In compliance with the notification issued from the office of Registrar, BU (No.: R-S/N-1/521 dtd. 21.05.2023), all staff of the college are directed to attend the college tomorrow (22.05.2023) onwards. Relevant order is enclosed herewith which is self-explanatory.



J. h. Banerjee
Principal
Sarat Centenary College
21.05.2023

Principal
Sarat Centenary College
Dhaniakhali, Hooghly



THE UNIVERSITY OF BURDWAN

RAJBATI : BURDWAN
Registrar's Department

No.: R-S/N-1/521

Date: 21.05.2023

NOTIFICATION

In view of call given by some organizations for a pen-down/strike from 22.05.2023 (Monday) onwards, it is hereby notified for information of all concerned that the University will remain open from 22.05.2023 (Monday) onwards. All sections of employees (teachers, officers and non-teaching employees) shall report for duty on that date(s) onwards and **no Casual leave for absence either in the first half of the day or in the second half or for the whole days nor any other leave** shall be granted to any employee from 22.05.2023 (Monday) onwards. The employees who are on leave on 19.05.2023 shall have to report for duty on 22.05.2023. Absence of employees on that date(s) i.e. 22.05.2023 onwards will be treated as *dies non (break in service)* and **no salary will be admissible unless such absence is covered by the following grounds: -**

- Hospitalization of the employees;
- Bereavement in the family;
- Severe illness and absence continuing prior to 19.05.2023;
- Employees who had been on Child Care Leave, Maternity Leave, Earned leave and Commuted Leave on medical ground sanctioned prior to 19.05.2023.

Where the absence is not covered by any of the above mentioned reasons and the leave has not been approved, the same will be treated as *dies non (break in service)* and **no salary will be admissible for the day(s) concerned.**

If any employee remains absent on any of such date(s) from 22.05.2023 onwards, he/she will be asked to explain why action would not be taken against him/her for such unauthorized absence. On receipt of satisfactory reply, leave due and admissible may be granted on production of documentary evidence on the ground mentioned above.

All sections of employees (Teachers, Officers and Non-teaching employees) are directed to comply with the said order strictly.

This notification is issued pursuant to the memorandum bearing No. 3371-F(P2) dated 20.05.2023, issued by the Finance Department., Nabanna, Government of West Bengal.

By order of the Vice Chancellor
Sd/-
(S. K. Chowdhury)
REGISTRAR

No.: R-S/N-1/521/1(160)

Date: 21.05.2023

Copy forwarded for information and necessary action to: -

- Dean, F. C. for P. G. Studies in Arts, Commerce, etc., B.U.
- Dean, F. C. for P. G. Studies in Science, B.U.
- All Heads of the teaching departments, B.U. – with the request to inform this notification to all the teachers and non-teaching employees attached to his/her department.
- All Officers of the University of Burdwan - with the request to inform this notification to all the non-teaching employees attached to his/her department.
- Finance Officer, B.U.
- Controller of Examinations, B.U.
- Webmaster, B.U. with the request to place this notification on the University Website.
- Estate Officer, B.U.
- V.C.'s Sectt./ P.A. to the Pro Vice Chancellor, B.U.
- All Principals/Teacher-in-Charges/Officer-in-Charges of all affiliated Colleges of this University - with a request to kindly inform this notification to all the teaching and non-teaching employees to their respective Colleges.


REGISTRAR